



Ross Valley Fire Department

777 San Anselmo Avenue, San Anselmo, CA 94960

Board of Directors
Ross Valley Fire Department
<https://zoom.us/j/91701539359>
Phone 929-205-6099
Webinar ID: 917 0153 9359
Wednesday, May 13th, 2020
6:30 pm

ATTENTION: This will be a virtual meeting of the Ross Valley Fire Department pursuant to Executive Order N-29-20 issued by the Governor of the State of California. There will not be a public location for participating in this meeting, but any interested member of the public can participate telephonically by utilizing the dial-in information printed on this agenda. If any member of the public has a request for a reasonable modification or accommodation for accessing this meeting due to a disability, they should contact JoAnne Lewis at

jlewis@rossvalleyfire.org

Call to order – 6:30pm

1. Open time for public expression. The public is welcome to address the Board at this time on matters not on the agenda. Please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the agenda unless it determines that an emergency exists or that the need to take action arose following posting of the agenda.
2. Board requests for future agenda items, questions, and comments to staff, staff miscellaneous items.
3. Chief Report – Verbal update by Chief Weber
4. Consent Agenda: Items on the consent agenda may be removed and discussed separately. Discussion may take place at the end of the agenda. Otherwise, all items may be approved with one action.
 - a) Acknowledge Check Register months of March and April
 - b) Call report and out of jurisdiction report
 - c) Current Budget Report
 - d) Minutes from the March 11th, 2020 Board Meeting
5. Update on Covid 19 Pandemic and RVFD Impacts – Chief Weber
6. Marin Wildfire Prevention Authority Update – Chief Weber
6. FMLA/FFRAC exemption of RVFD Personnel – Deputy Director of Fire Yeager
7. Proposed FY 20-21 Budget – Deputy Director of Fire Yeager/Director of Finance Yu-Scott

Next meeting – scheduled for Wednesday, June 10, 2020, Location TBD .

s/JoAnne Lewis, Administrative Assistant

This agenda was posted in accordance with #54954.2 and #54954.3 of the Government Code. Any writings or documents provided to a majority of the Board regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at the Fire Station located at 777 San Anselmo Ave., San Anselmo. AMERICAN SIGN LANGUAGE INTERPRETERS AND ASSISTIVE LISTENING DEVICES MAY BE REQUESTED BY CALLING (415) 258-4686 AT LEAST 72 HOURS IN ADVANCE. COPIES OF DOCUMENTS ARE AVAILABLE IN ACCESSIBLE FORMATS UPON REQUEST.

Committed to the protection of life, property, and environment.

SAN ANSELMO • FAIRFAX • ROSS • SLEEPY HOLLOW



Ross Valley Fire, CA

Check Report

By Check Number

Date Range: 03/01/2020 - 03/31/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01326	AMAZON.COM SERVICES LLC	03/04/2020	Regular	0.00	40.18	21097
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
16WN-WVCC-JXL	Invoice	03/04/2020	AMFILM GLASS SCREEN	0.00	21.72	
	01.10.63150.00		COMMUNICATIONS EQUI		21.72	
1MTX-NLLV-FYJL	Invoice	03/04/2020	USB TYPE C CABLE	0.00	18.46	
	01.10.63150.00		COMMUNICATIONS EQUI		18.46	
01026	AT&T Calnet	03/04/2020	Regular	0.00	1,039.83	21098
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
000014373052	Invoice	03/04/2020	BAN 9391026581	0.00	346.61	
	01.14.61705.00		TELEPHONE		346.61	
000014373053	Invoice	03/04/2020	BAN 3931026582	0.00	346.61	
	01.14.61705.00		TELEPHONE		346.61	
000014373055	Invoice	03/04/2020	B AN 9391026584	0.00	346.61	
	01.14.61705.00		TELEPHONE		346.61	
01075	Batteries Plus Bulbs	03/04/2020	Regular	0.00	44.58	21099
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
P24509939	Invoice	03/04/2020	SUPPLIES	0.00	44.58	
	01.05.62200.00		GENERAL DEPARTMENT S		44.58	
01290	Benjamin R. Herbertson	03/04/2020	Regular	0.00	650.00	21100
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0002481	Invoice	03/04/2020	CSFT COMPANY OFFIVEER 2B -	0.00	300.00	
	01.10.61000.00		TRAINING AND EDUCATIO		300.00	
INV0002482	Invoice	03/04/2020	CSFT - COMPANY OFFICER 2A	0.00	350.00	
	01.10.61000.00		TRAINING AND EDUCATIO		350.00	
01054	BoundTree Medical	03/04/2020	Regular	0.00	1,212.91	21101
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
83519427	Invoice	03/04/2020	MEDICAL SUPPLIES	0.00	1,039.07	
	01.10.62204.00		PARAMEDIC RESPONSE S		1,039.07	
83520956	Invoice	03/04/2020	MEDICAL SUPPLIES	0.00	173.84	
	01.10.62204.00		PARAMEDIC RESPONSE S		173.84	
01313	Comcast	03/04/2020	Regular	0.00	145.01	21102
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
81553000801407	Invoice	03/04/2020	SVC 02/28/202 TO 03/27/2020	0.00	145.01	
	01.14.61705.00		TELEPHONE		145.01	
01017	Fairfax Lumber	03/04/2020	Regular	0.00	43.99	21103
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
202954	Invoice	03/04/2020	SUPPLIES	0.00	43.99	
	01.05.62200.00		GENERAL DEPARTMENT S		43.99	

Check Report

Date Range: 03/01/2020 - 03/31/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01200	Kronos Inc	03/04/2020	Regular	0.00	1.06	21104
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
11571255	Invoice	03/04/2020	TELESTAFF IVR/ASPECT VOXEO SERVICE	0.00	1.06	
	01.05.61121.00		COMPUTER SOFTWARE/S TELESTAFF IVR/ASPECT VOXEO S		1.06	
01279	Marin Health & Human Services	03/04/2020	Regular	0.00	104.00	21105
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
210219-01 - 02	Invoice	03/04/2020	ADDICKS AND FRISCIA EMT CERTIFICATIO	0.00	104.00	
	01.10.61000.00		TRAINING AND EDUCATIO ADDICKS AND FRISCIA EMT CER		104.00	
01020	PG&E	03/04/2020	Regular	0.00	1,966.88	21106
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
5908022875-8 02	Invoice	03/04/2020	5908022875-8 02/25/20	0.00	1,966.88	
	01.14.61702.00		GAS AND ELECTRIC 5908022875-8 02/25/20		1,966.88	
01188	Staples Credit Plan	03/04/2020	Regular	0.00	178.86	21107
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV022120	Invoice	03/04/2020	6035 5178 6555 2391	0.00	178.86	
	01.05.62000.00		OFFICE SUPPLIES 6035 5178 6555 2391		178.86	
01270	4LEAF INC.	03/04/2020	Regular	0.00	23,437.50	21108
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
J3687L	Invoice	03/04/2020	FOR SEPTEMBER 1 TO 30 , 2019	0.00	8,187.50	
	01.00.60010.00		TEMPORARY HIRE FOR SEPTEMBER 1 TO 30 , 2019		8,187.50	
J3687M	Invoice	03/04/2020	FOR OCTOBER 1 TO 31, 2019	0.00	8,750.00	
	01.00.60010.00		TEMPORARY HIRE FOR OCTOBER 1 TO 31, 2019		8,750.00	
J3687O	Invoice	03/04/2020	FOR DECEMBER 1 TO 31, 2019	0.00	6,500.00	
	01.00.60010.00		TEMPORARY HIRE FOR DECEMBER 1 TO 31, 2019		6,500.00	
01015	Curtis Tools	03/04/2020	Regular	0.00	1,281.88	21109
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV312313	Invoice	03/04/2020	GEAR	0.00	493.89	
	01.10.62213.00		PROTECTIVE CLOTHING GEAR		493.89	
INV338942	Invoice	03/04/2020	EQUIPMENT	0.00	652.57	
	01.10.63131.00		EQUIPMENT EQUIPMENT		652.57	
INV340537	Invoice	03/04/2020	GEAR	0.00	135.42	
	01.10.63131.00		EQUIPMENT GEAR		135.42	
01319	Crossing the Jordan Foundation Inc	03/17/2020	Regular	0.00	2,345.62	21110
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
00404	Invoice	03/17/2020	Window replacement with siding - match	0.00	2,345.62	
	01.14.61500.00		BUILDING MAINTENANCE Window replacement with sidin		2,345.62	
01026	AT&T Calnet	03/18/2020	Regular	0.00	957.63	21111
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
000014436710	Invoice	03/18/2020	BAN 9391026573	0.00	19.99	
	01.14.61705.00		TELEPHONE BAN 9391026573		19.99	
000014436712	Invoice	03/18/2020	BAN 9391026575	0.00	893.68	
	01.14.61705.00		TELEPHONE BAN 9391026575		893.68	
000014436713	Invoice	03/18/2020	BAN 9391026577	0.00	24.11	

Check Report

Date Range: 03/01/2020 - 03/31/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	01.14.61705.00		TELEPHONE		24.11	
000014436934	Invoice	03/18/2020	BAN 9391031636	0.00	19.85	
	01.14.61705.00		TELEPHONE		19.85	
01313	Comcast	03/18/2020	Regular	0.00	324.92	21112
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
8155 30 009 017	Invoice	03/18/2020	8155 30 009 0176926 02-27-20 from 3/2 t	0.00	139.96	
	01.14.61705.00		TELEPHONE		139.96	
8155 30 009 017	Invoice	03/18/2020	8155 30 009 0176942 02-27-20 from 3/02	0.00	184.96	
	01.14.61705.00		TELEPHONE		184.96	
01017	Fairfax Lumber	03/18/2020	Regular	0.00	276.74	21113
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
STATEMENT 2/29	Invoice	03/18/2020	CLOSING DATE 2/29/20	0.00	276.74	
	01.14.61500.00		BUILDING MAINTENANCE		276.74	
01295	Grier Argall Plumbing Inc	03/18/2020	Regular	0.00	234.06	21114
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
12579	Invoice	03/18/2020	FOR WORK PERFORMED ON 8/20/19	0.00	234.06	
	01.14.61500.21		BUILDING MAINTENANCE		234.06	
01037	Marin Municipal Water District	03/18/2020	Regular	0.00	542.34	21115
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
SERV 19820 03/1	Invoice	03/18/2020	800-804 SAN ANSELMO CUSTOMER NUM	0.00	77.20	
	01.14.61703.00		WATER		77.20	
SERV 3759 03/11	Invoice	03/18/2020	777 SAN ANSELMO CUSTOMER NUMBER	0.00	165.90	
	01.14.61703.00		WATER		165.90	
SERV 4240 03/09	Invoice	03/18/2020	14 18 PARK CUSTOMER NUMBER 148135	0.00	118.10	
	01.14.61703.00		WATER		118.10	
SERV 8815F 03/0	Invoice	03/18/2020	14 - 18 PARK CUSTOMER NUMBER 45026	0.00	90.57	
	01.14.61703.00		WATER		90.57	
SERV 8817F 3/11	Invoice	03/18/2020	777 SA ANSELMO CUSTOMER NUMBER 4	0.00	90.57	
	01.14.61703.00		WATER		90.57	
01071	Occu-Med	03/18/2020	Regular	0.00	333.85	21116
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
0320842	Invoice	03/18/2020	ZELAYA, EDGAR - VOLUNTEER FIREFIGHTE	0.00	333.85	
	01.05.61129.00		HIRING EXPENSES		333.85	
01255	TIAA Commercial Bank Inc.	03/18/2020	Regular	0.00	463.77	21117
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
7012945	Invoice	03/18/2020	CONTRACT NUMBER 20429048	0.00	463.77	
	01.05.61105.00		OTHER CONTRACT SERVI		463.77	
01209	Air Exchange Inc	03/19/2020	Regular	0.00	364.74	21118
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
44551	Invoice	03/18/2020	PLYMOVENT PART	0.00	364.74	
	01.14.61500.00		BUILDING MAINTENANCE		364.74	
01000	American Messaging	03/19/2020	Regular	0.00	55.28	21119

Check Report

Date Range: 03/01/2020 - 03/31/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
W4106073UC	Invoice	03/18/2020	SERVICE FROM 3/1 TO 3/31/20	0.00	55.28	
	01.10.63150.00		COMMUNICATIONS EQUI		55.28	
01329	Andrew Juric	03/19/2020	Regular	0.00	635.00	21120
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
02-07-20 REIMB	Invoice	03/18/2020	CSFT COMPANY OFFICER 2B 2/5-2/7	0.00	300.00	
	01.10.61000.00		TRAINING AND EDUCATIO		300.00	
			CSFT COMPANY OFFICER 2B 2/5			
02-20-20 REIMB	Invoice	03/18/2020	CSFT COMPANY OFFICER 2A 2/17-2/20	0.00	335.00	
	01.10.61000.00		TRAINING AND EDUCATIO		335.00	
			CSFT COMPANY OFFICER 2A 2/1			
01054	BoundTree Medical	03/19/2020	Regular	0.00	312.48	21121
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
83531578	Invoice	03/18/2020	MEDICAL SUPPLIES	0.00	312.48	
	01.10.62204.00		PARAMEDIC RESPONSE S		312.48	
			MEDICAL SUPPLIES			
01202	CDCE Inc	03/19/2020	Regular	0.00	3,197.79	21122
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
136677	Invoice	03/18/2020	IBR1700 ROUTER WITH WIFI	0.00	3,197.79	
	15.00.63154.00		VEHICLE PURCHASE		3,197.79	
			IBR1700 ROUTER WITH WIFI			
01330	CTECH MFG	03/19/2020	Regular	0.00	1,413.32	21123
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
59931	Invoice	03/18/2020	PARTSS	0.00	1,413.32	
	15.00.63154.00		VEHICLE PURCHASE		1,413.32	
			PARTSS			
01314	EAN SERVICES, LLC	03/19/2020	Regular	0.00	783.42	21124
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
24094704	Invoice	03/18/2020	RENTAL AGREEMENT 85JSX1	0.00	783.42	
	01.10.61901.00		DISASTER COORDINATIO		783.42	
			RENTAL AGREEMENT 85JSX1			
01017	Fairfax Lumber	03/19/2020	Regular	0.00	37.04	21125
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
203144	Invoice	03/18/2020	SUPPLIES	0.00	37.04	
	01.05.62200.00		GENERAL DEPARTMENT S		37.04	
			SUPPLIES			
01049	Fishman Supply Company	03/19/2020	Regular	0.00	1,113.25	21126
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
1241785	Invoice	03/18/2020	ORDER DATE 3/10/20	0.00	645.84	
	01.14.62206.00		JANITORIAL MAINTENAN		645.84	
			ORDER DATE 3/10/20			
1243322	Invoice	03/18/2020	ORDER DATE 03/13/20	0.00	467.41	
	01.14.62206.00		JANITORIAL MAINTENAN		467.41	
			ORDER DATE 03/13/20			
01050	Golden State Emergency Veh Svc	03/19/2020	Regular	0.00	4,076.17	21127
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
CI021428	Invoice	03/18/2020	REPLACEMENT VALVE	0.00	2,534.98	
	01.25.61600.00		REPAIRS VEHICLE		2,534.98	
			REPLACEMENT VALVE			
CI021567	Invoice	03/18/2020	MAP BOX WLDM .5 SLOT	0.00	1,541.19	
	15.00.63154.00		VEHICLE PURCHASE		1,541.19	
			MAP BOX WLDM .5 SLOT			
01286	IEDA, Inc.	03/19/2020	Regular	0.00	1,408.33	21128

Check Report

Date Range: 03/01/2020 - 03/31/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
22926	Invoice	03/18/2020	FOR THE PERIOD OF 3/1/20 TO 3/31/20	0.00	1,408.33	
	01.05.61105.00		OTHER CONTRACT SERVI		1,408.33	
01328	Occupational Health Centers of California, A Me	03/19/2020	Regular	0.00	92.50	21129
67140224	Invoice	03/18/2020	CHEST X-RAY - EDGAR ZELAYA	0.00	92.50	
	01.05.61129.00		HIRING EXPENSES		92.50	
01097	MidAmerica	03/17/2020	Bank Draft	0.00	28,296.19	DFT0001763
INV0002509	Invoice	03/17/2020	MidAmerica retiree health reimb. 04.01.2	0.00	28,296.19	
	01.00.60231.00		RETIREES' HEALTH INSUR		28,296.19	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	53	33	0.00	49,114.93
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	28,296.19
EFT's	0	0	0.00	0.00
	54	34	0.00	77,411.12

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	53	33	0.00	49,114.93
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	28,296.19
EFT's	0	0	0.00	0.00
	54	34	0.00	77,411.12

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH	3/2020	77,411.12
			77,411.12



Ross Valley Fire, CA

Check Report

By Check Number

Date Range: 04/01/2020 - 04/30/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Accounts Payable						
01235	California Fire Exploring Association	04/13/2020	Regular	0.00	-1,700.00	21028
	Void	04/01/2020	Regular	0.00	0.00	21130
	Void	04/01/2020	Regular	0.00	0.00	21131
	Void	04/01/2020	Regular	0.00	0.00	21132
	Void	04/01/2020	Regular	0.00	0.00	21133
	Void	04/01/2020	Regular	0.00	0.00	21134
	Void	04/01/2020	Regular	0.00	0.00	21135
	Void	04/01/2020	Regular	0.00	0.00	21136
	Void	04/01/2020	Regular	0.00	0.00	21137
	Void	04/01/2020	Regular	0.00	0.00	21138
	Void	04/01/2020	Regular	0.00	0.00	21139
	Void	04/01/2020	Regular	0.00	0.00	21140
	Void	04/01/2020	Regular	0.00	0.00	21141
	Void	04/01/2020	Regular	0.00	0.00	21142
	Void	04/01/2020	Regular	0.00	0.00	21143
	Void	04/01/2020	Regular	0.00	0.00	21144
	Void	04/01/2020	Regular	0.00	0.00	21145
	Void	04/01/2020	Regular	0.00	0.00	21146
	Void	04/01/2020	Regular	0.00	0.00	21147
	Void	04/01/2020	Regular	0.00	0.00	21148
	Void	04/01/2020	Regular	0.00	0.00	21149
	Void	04/01/2020	Regular	0.00	0.00	21150
01326	AMAZON.COM SERVICES LLC	04/01/2020	Regular	0.00	768.15	21151
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
11VX-TRGF-FFDF	Invoice	04/01/2020	4 MAGLITE , LED MAG CHARGER WITH BA	0.00	385.36	
	15.00.63154.00		VEHICLE PURCHASE		385.36	
14TC-R3PN-L3CT	Invoice	04/01/2020	PUSH BROOM, TRAFFIC CONE, EXTENSIO	0.00	325.44	
	15.00.63154.00		VEHICLE PURCHASE		325.44	
1DKP-JPXM-1NPY	Invoice	04/01/2020	SLICON PAN , CARBON STELL FRY, NON STI	0.00	57.35	
	01.05.62200.00		GENERAL DEPARTMENT S		57.35	
			SLICON PAN , CARBON STELL FR			
01212	Andre Horn	04/01/2020	Regular	0.00	1,400.00	21152
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
003.20	Invoice	04/01/2020	BACKGROUND INVESTIGATION - DERRICK	0.00	1,400.00	
	01.05.61129.00		HIRING EXPENSES		1,400.00	
01026	AT&T Calnet	04/01/2020	Regular	0.00	985.83	21153
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
000014514518	Invoice	04/01/2020	BAN 9391026581	0.00	328.61	
	01.14.61705.00		TELEPHONE		328.61	
000014514519	Invoice	04/01/2020	BAN 9391026582	0.00	328.61	
	01.14.61705.00		TELEPHONE		328.61	
000014514521	Invoice	04/01/2020	BAN 9391026584	0.00	328.61	
	01.14.61705.00		TELEPHONE		328.61	
01324	ClubCare Inc	04/01/2020	Regular	0.00	1,000.00	21154

Check Report

Date Range: 04/01/2020 - 04/30/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
105199	Invoice	04/01/2020	Annual Maintenance	0.00	1,000.00	
	01.14.63042.00	EXERCISE EQUIPMENT	Annual Maintenance		1,000.00	
01313	Comcast	04/01/2020	Regular	0.00	145.01	21155
8155 30 008 014	Invoice	04/01/2020	8155 30 008 0140718 FROM 03/28/20 TO	0.00	145.01	
	01.14.61705.00	TELEPHONE	SERVICE FROM 03/28/20 TO AP		145.01	
01272	Diesel Direct West Inc	04/01/2020	Regular	0.00	3,481.51	21156
83506166	Invoice	04/01/2020	GASOLINE UNL	0.00	292.71	
	01.25.62988.00	FUEL	GASOLINE UNL		292.71	
83506167	Invoice	04/01/2020	ULSD CLEAR	0.00	2,422.42	
	01.25.62988.00	FUEL	ULSD CLEAR		2,422.42	
83520544	Invoice	04/01/2020	GASOLINE UNL	0.00	115.75	
	01.25.62988.00	FUEL	GASOLINE UNL		115.75	
83520545	Invoice	04/01/2020	ULSD CLEAR	0.00	650.63	
	01.25.62988.00	FUEL	ULSD CLEAR		650.63	
01017	Fairfax Lumber	04/01/2020	Regular	0.00	116.27	21157
204019	Invoice	04/01/2020	SUPPLIES	0.00	33.33	
	01.14.61500.19	BUILDING MAINTENANCE	SUPPLIES		33.33	
204464	Invoice	04/01/2020	SUPPLIES	0.00	17.56	
	01.05.62200.00	GENERAL DEPARTMENT S	SUPPLIES		17.56	
204465	Invoice	04/01/2020	SUPPLIES	0.00	65.38	
	01.05.62200.00	GENERAL DEPARTMENT S	SUPPLIES		65.38	
01006	FASIS	04/01/2020	Regular	0.00	25,490.00	21158
FASIS-2020-0890	Invoice	04/01/2020	2018-2019 PAYROLL AUDIT ADJUSTMENT	0.00	25,490.00	
	01.00.60215.00	WORKERS' COMPENSATI	2018-2019 PAYROLL AUDIT ADJ		25,490.00	
01049	Fishman Supply Company	04/01/2020	Regular	0.00	1,120.57	21159
1244468	Invoice	04/01/2020	CLEANING SUPPLIES	0.00	407.60	
	01.14.62206.00	JANITORIAL MAINTENAN	CLEANING SUPPLIES		407.60	
1245386	Invoice	04/01/2020	CLEANING SUPPLIES	0.00	712.97	
	01.14.62206.00	JANITORIAL MAINTENAN	CLEANING SUPPLIES		712.97	
01331	Garrett Hardware of Windsor	04/01/2020	Regular	0.00	6,525.22	21160
842614/2	Invoice	04/01/2020	SUPPLIES	0.00	6,525.22	
	15.00.63154.00	VEHICLE PURCHASE	SUPPLIES		6,525.22	
01332	Jones Garage Door Co. Inc	04/01/2020	Regular	0.00	684.00	21161
49479	Invoice	04/01/2020	INSTALLED TRANSFORMER + 2 SAFETY EY	0.00	684.00	
	01.14.61500.21	BUILDING MAINTENANCE	INSTALLED TRANSFORMER + 2 S		684.00	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01305	Kyocera Document Solution Northern California	04/01/2020	Regular	0.00	57.89	21162
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
55E1562421	Invoice	04/01/2020	COVERAGE FOR 12/25/2019 TO 03/24/20	0.00	57.89	
	01.05.62200.00		GENERAL DEPARTMENT S		57.89	
01184	Marin County Fire Chiefs Association	04/01/2020	Regular	0.00	268.00	21163
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
303	Invoice	04/01/2020	MCFC RETREAT 2/27/20-2/28/20	0.00	268.00	
	01.10.61000.00		TRAINING AND EDUCATIO		268.00	
01037	Marin Municipal Water District	04/01/2020	Regular	0.00	292.87	21164
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
SERV 8069 03-12-	Invoice	04/01/2020	150 BUTTERFIELD RD CUSTOMER 147354	0.00	202.30	
	01.14.61703.00		WATER		202.30	
SERV 8816F 03/1	Invoice	04/01/2020	150 BUTTERFIELD RD CUSTOMER 450256	0.00	90.57	
	01.14.61703.00		WATER		90.57	
01020	PG&E	04/01/2020	Regular	0.00	1,601.74	21165
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
5908022875-8 03	Invoice	04/01/2020	5908022875-8 03-25-20	0.00	1,601.74	
	01.14.61702.00		GAS AND ELECTRIC		1,601.74	
01056	R & S Erection	04/01/2020	Regular	0.00	100.00	21166
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
81246	Invoice	04/01/2020	REPLACE DOOR WORK 8/26/19	0.00	100.00	
	01.14.61500.21		BUILDING MAINTENANCE		100.00	
01278	Silverado Avionics Inc	04/01/2020	Regular	0.00	6,414.12	21167
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
9858	Invoice	04/01/2020	BK VHF, 5000CH , 50 WATT P25- DIGITAL/	0.00	6,414.12	
	15.00.63154.00		VEHICLE PURCHASE		6,414.12	
01188	Staples Credit Plan	04/01/2020	Regular	0.00	1,596.13	21168
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV032420	Invoice	04/01/2020	6035 5178 6555 2391	0.00	1,596.13	
	01.14.61500.00		BUILDING MAINTENANCE		1,596.13	
01144	Town of San Anselmo	04/01/2020	Regular	0.00	20,600.00	21169
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
2019-20-MISC10	Invoice	04/01/2020	3RD QTER FY19-20 FINANCIAL SVCS FOR	0.00	20,600.00	
	01.05.61120.00		CONTRACT SERVICES-SAN		20,600.00	
01098	Verizon Wireless	04/01/2020	Regular	0.00	743.00	21170
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
9851179129	Invoice	04/01/2020	842101678-00001	0.00	743.00	
	01.14.61705.00		TELEPHONE		743.00	
01047	XMR Fire Emergency Svcs Consulting	04/01/2020	Regular	0.00	2,316.25	21171

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2020-013	Invoice	04/01/2020	CREEKS AND WEATHER MONITORING - Q	0.00	2,316.25	
	01.05.61122.00	WEB PAGE DESIGN AND	CREEKS AND WEATHER MONITO		2,316.25	
01073	U.S. Bank Corporate Payment System	04/01/2020	Regular	0.00	5,340.47	21172
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
03-23-2020 4246	Invoice	04/01/2020	03-23-2020 4246 0445 5565 3801	0.00	5,340.47	
	01.05.61129.00	HIRING EXPENSES	03-23-2020 4246 0445 5565 38		2,075.34	
	01.05.61300.00	PUBLICATIONS AND DUES	03-23-2020 4246 0445 5565 38		30.00	
	01.05.62200.00	GENERAL DEPARTMENT S	03-23-2020 4246 0445 5565 38		392.33	
	01.10.61000.00	TRAINING AND EDUCATIO	03-23-2020 4246 0445 5565 38		122.46	
	01.10.62203.00	EMERGENCY RESPONSE S	03-23-2020 4246 0445 5565 38		72.50	
	01.10.63150.00	COMMUNICATIONS EQUI	03-23-2020 4246 0445 5565 38		1,328.16	
	01.14.61500.00	BUILDING MAINTENANCE	03-23-2020 4246 0445 5565 38		53.07	
	01.14.61705.00	TELEPHONE	03-23-2020 4246 0445 5565 38		539.92	
	01.14.62206.00	JANITORIAL MAINTENAN	03-23-2020 4246 0445 5565 38		119.88	
	01.15.62220.00	COMMUNITY EDUCATION	03-23-2020 4246 0445 5565 38		122.37	
	15.00.63154.00	VEHICLE PURCHASE	03-23-2020 4246 0445 5565 38		484.44	
01209	Air Exchange Inc	04/09/2020	Regular	0.00	341.22	21173
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
91601932	Invoice	04/09/2020	CUSTOMER ID 303512	0.00	341.22	
	01.14.61500.19	BUILDING MAINTENANCE	CUSTOMER ID 303512		341.22	
01049	Fishman Supply Company	04/09/2020	Regular	0.00	70.38	21174
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1207269	Invoice	04/09/2020	LOCK AND KEY FOR 3944/ TOWEL DISPEN	0.00	7.54	
	01.14.62206.00	JANITORIAL MAINTENAN	LOCK AND KEY FOR 3944/ TOW		7.54	
1245386.1	Invoice	04/09/2020	SUPPLIES	0.00	62.84	
	01.14.62206.00	JANITORIAL MAINTENAN	SUPPLIES		62.84	
01028	L. N. Curtis and Sons	04/09/2020	Regular	0.00	7,246.02	21175
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV364339	Invoice	04/09/2020	SAFETY GEAR - CLASSIX JACKET GLOBE CU	0.00	4,326.08	
	01.10.63160.00	TURNOUTS	SAFETY GEAR - CLASSIX JACKET		4,326.08	
INV370712	Invoice	04/09/2020	G-XCEL PANTS - GLOBE CUSTOM - SAFETY	0.00	2,919.94	
	01.10.63160.00	TURNOUTS	G-XCEL PANTS - GLOBE CUSTOM		2,919.94	
01000	American Messaging	04/17/2020	Regular	0.00	55.21	21176
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
W4106073UD	Invoice	04/15/2020	SERVICE FOR 4/1/20 TO 4/30/20	0.00	55.21	
	01.14.61705.00	TELEPHONE	SERVICE FOR 4/1/20 TO 4/30/20		55.21	
01054	BoundTree Medical	04/17/2020	Regular	0.00	469.55	21177
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
83577181	Invoice	04/15/2020	MEDICAL SUPPLIES	0.00	78.26	
	01.10.62204.00	PARAMEDIC RESPONSE S	MEDICAL SUPPLIES		78.26	
83579365	Invoice	04/15/2020	MEDICAL SUPPLIES	0.00	391.29	
	01.10.62204.00	PARAMEDIC RESPONSE S	MEDICAL SUPPLIES		391.29	
01313	Comcast	04/17/2020	Regular	0.00	324.92	21178

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
8155 30 009 017	Invoice	04/15/2020	8155 30 009 0176926 03-27-20	0.00	139.96	
	01.14.61705.00	TELEPHONE	8155 30 009 0176942 03-27-20		139.96	
8155 30 009 017	Invoice	04/15/2020	8155 30 009 0176942 03-27-20	0.00	184.96	
	01.14.61705.00	TELEPHONE	8155 30 009 0176942 03-27-20		184.96	
01314	EAN SERVICES, LLC	04/17/2020	Regular	0.00	783.42	21179
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
24344043	Invoice	04/15/2020	RENTAL AGREEMENT 8K146X	0.00	783.42	
	01.10.61901.00	DISASTER COORDINATIO	RENTAL AGREEMENT 8K146X		783.42	
01017	Fairfax Lumber	04/17/2020	Regular	0.00	55.47	21180
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
204652	Invoice	04/15/2020	SUPPLY	0.00	8.43	
	01.05.62200.00	GENERAL DEPARTMENT S	SUPPLY		8.43	
204653	Invoice	04/15/2020	SUPPLY	0.00	47.04	
	01.10.62204.00	PARAMEDIC RESPONSE S	SUPPLY		47.04	
01006	FASIS	04/17/2020	Regular	0.00	114,626.50	21181
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
FASIS-2020-1066	Invoice	04/15/2020	4/1/20-6/30/20, 4th Qtr Workers' Compe	0.00	114,626.50	
	01.00.60215.00	WORKERS' COMPENSATI	4/1/20-6/30/20, 4th Qtr Worker		114,626.50	
01036	Marin County Tax Collector	04/17/2020	Regular	0.00	589.19	21182
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
185916	Invoice	04/15/2020	JANUARY 2020 EXTERNAL CHARGES	0.00	589.19	
	01.10.61101.00	RADIO REPAIR	JANUARY 2020 EXTERNAL CHAR		589.19	
01211	Mark Clementi PhD	04/17/2020	Regular	0.00	685.00	21183
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
04-01-20	Invoice	04/15/2020	Derrick Shaw	0.00	685.00	
	01.05.61129.00	HIRING EXPENSES	Derrick Shaw		685.00	
01234	Napa Auto Parts	04/17/2020	Regular	0.00	45.42	21184
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
491605	Invoice	04/15/2020	HD WIPER	0.00	45.42	
	01.25.62989.00	PARTS VEHICLE	HD WIPER		45.42	
01010	Redwood Security Systems Inc	04/17/2020	Regular	0.00	495.00	21185
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
4058385	Invoice	04/15/2020	SERVICE FOR 04/01/20 TO 6/30/20	0.00	495.00	
	01.14.61500.00	BUILDING MAINTENANCE	SERVICE FOR 04/01/20 TO 6/30/		495.00	
01334	Teleflex LLC	04/17/2020	Regular	0.00	790.06	21186
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
9502364482	Invoice	04/15/2020	MEDICAL SUPPLIES	0.00	790.06	
	01.10.62204.00	PARAMEDIC RESPONSE S	MEDICAL SUPPLIES		790.06	
01255	TIAA Commercial Bank Inc.	04/17/2020	Regular	0.00	504.57	21187

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
7098016	Invoice	04/15/2020	CONTRACT NUMBER 20429048	0.00	504.57	
	01.05.61105.00		OTHER CONTRACT SERVI		504.57	
01024	Totally Computer Inc	04/17/2020	Regular	0.00	2,156.66	21188
21500	Invoice	04/15/2020	INTEL CORE i7-9700 COFFEE LAKE - PLUS	0.00	2,156.66	
	01.14.63044.00		TECHNOLOGY PURCHASE		2,156.66	
01147	Town of Ross	04/17/2020	Regular	0.00	5,672.00	21189
QTR 4 FYE20	Invoice	04/15/2020	RVFS PG&E AND WATER	0.00	5,672.00	
	01.14.61702.00		GAS AND ELECTRIC		5,056.00	
	01.14.61703.00		WATER		616.00	
01335	VIVIDLITE OFFICE	04/17/2020	Regular	0.00	1,848.75	21190
200224-1	Invoice	04/15/2020	FROG WIRELESS LED FLOOD LAMP	0.00	1,848.75	
	15.00.63154.00		VEHICLE PURCHASE		1,848.75	
01235	California Fire Exploring Association	04/21/2020	Regular	0.00	1,700.00	21191
INV0002370	Invoice	01/14/2020	2020 ACADEMY - EXPLORER POST	0.00	1,700.00	
	01.10.60065.02		EXPLORER POST		1,700.00	
01235	California Fire Exploring Association	04/21/2020	Regular	0.00	-1,700.00	21191
01270	4LEAF INC.	04/23/2020	Regular	0.00	12,000.00	21192
J3687Q	Invoice	04/22/2020	FOR FEBRUARY 1 TO 29, 2020	0.00	8,000.00	
	01.00.60010.00		TEMPORARY HIRE		8,000.00	
J3687R	Invoice	04/22/2020	FOR MARCH 1 TO 31, 2020	0.00	4,000.00	
	01.00.60010.00		TEMPORARY HIRE		4,000.00	
01017	Fairfax Lumber	04/23/2020	Regular	0.00	412.19	21193
203159	Invoice	04/22/2020	SCOTT PORTER LOST RECEIPT	0.00	18.00	
	01.14.61500.00		BUILDING MAINTENANCE		18.00	
203341	Invoice	04/22/2020	SUPPLIES	0.00	11.30	
	01.14.61500.20		BUILDING MAINTENANCE		11.30	
204285	Invoice	04/22/2020	SUPPLIES	0.00	15.46	
	01.05.62200.00		GENERAL DEPARTMENT S		15.46	
204577	Invoice	04/22/2020	SUPPLIES	0.00	35.28	
	01.05.62200.00		GENERAL DEPARTMENT S		35.28	
204578	Invoice	04/22/2020	SUPPLIES	0.00	281.31	
	01.10.62204.00		PARAMEDIC RESPONSE S		281.31	
205481	Invoice	04/22/2020	SUPPLIES	0.00	50.84	
	01.05.62200.00		GENERAL DEPARTMENT S		50.84	
01028	L. N. Curtis and Sons	04/23/2020	Regular	0.00	9,506.49	21194

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV364875	Invoice	04/22/2020	SAFETY GEAR	0.00	587.25	
	15.00.63154.00		VEHICLE PURCHASE		587.25	
INV373507	Invoice	04/22/2020	SAFETY GEAR	0.00	173.46	
	15.00.63154.00		VEHICLE PURCHASE		173.46	
INV378954	Invoice	04/22/2020	SAFETY GEAR	0.00	4,415.84	
	15.00.63154.00		VEHICLE PURCHASE		4,415.84	
INV379340	Invoice	04/22/2020	SAFETY GEAR	0.00	3,697.98	
	15.00.63154.00		VEHICLE PURCHASE		3,697.98	
INV379549	Invoice	04/22/2020	SAFETY GEAR	0.00	283.42	
	15.00.63154.00		VEHICLE PURCHASE		283.42	
INV379854	Invoice	04/22/2020	SAFETY GEAR	0.00	348.54	
	15.00.63154.00		VEHICLE PURCHASE		348.54	
01035	Marin County Sheriff's Office	04/23/2020	Regular	0.00	45,851.19	21195
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
11417	Invoice	04/22/2020	APRIL - JUNE 2020 (Q4)	0.00	45,851.19	
	01.10.61100.00		DISPATCH		45,851.19	
01093	Martin & Harris	04/23/2020	Regular	0.00	1,087.71	21196
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
MH1975-0	Invoice	04/22/2020	DISHWASHER PLUS INSTALATION	0.00	1,087.71	
	01.14.63040.00		APPLIANCES		1,087.71	
01071	Occu-Med	04/23/2020	Regular	0.00	66.18	21197
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0420842	Invoice	04/22/2020	DERRICK SHAW - EXAM	0.00	66.18	
	01.05.61129.00		HIRING EXPENSES		66.18	
01020	PG&E	04/23/2020	Regular	0.00	129.31	21198
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0205261893-7 04	Invoice	04/22/2020	0205261893-7 04-13-20	0.00	129.31	
	01.14.61702.00		GAS AND ELECTRIC		129.31	
01336	Sean McBride	04/23/2020	Regular	0.00	1,050.00	21199
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0001	Invoice	04/22/2020	SEMINAR	0.00	1,050.00	
	01.05.61127.00		HEALTH AND WELLNESS		1,050.00	
01326	AMAZON.COM SERVICES LLC	04/30/2020	Regular	0.00	140.15	21200
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1PV3-JLDM-36T6	Invoice	04/30/2020	USB TYPE C CABLE	0.00	52.11	
	01.10.63150.00		COMMUNICATIONS EQUI		52.11	
1QTK-9VDJ-7VF3	Invoice	04/30/2020	Otterbox Defender Series Case for IPAD P	0.00	88.04	
	01.10.63150.00		COMMUNICATIONS EQUI		88.04	
01054	BoundTree Medical	04/30/2020	Regular	0.00	235.79	21201
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
83594976	Invoice	04/30/2020	MEDICAL SUPPLIES	0.00	28.24	
	01.10.62205.00		EMERGENCY MEDICAL SU		28.24	

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Date Range: 04/01/2020 - 04/30/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
83594977	Invoice	04/30/2020	MEDICAL SUPPLIES	0.00	205.86	
	01.10.62205.00		EMERGENCY MEDICAL SU		205.86	
83600473	Invoice	04/30/2020	MEDICAL SUPPLIES	0.00	1.69	
	01.10.62205.00		EMERGENCY MEDICAL SU		1.69	
01202	CDCE Inc	04/30/2020	Regular	0.00	4,952.96	21202
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
136678	Invoice	04/30/2020	IBR1700 ROUTER W/ WIFI AND MOBILE P	0.00	4,952.96	
	15.00.63154.00		VEHICLE PURCHASE		4,952.96	
01272	Diesel Direct West Inc	04/30/2020	Regular	0.00	987.20	21203
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
83561090	Invoice	04/30/2020	GASOLINE UNL	0.00	144.68	
	01.25.62988.00		FUEL		144.68	
83561091	Invoice	04/30/2020	ULSD CLEAR	0.00	842.52	
	01.25.62988.00		FUEL		842.52	
01017	Fairfax Lumber	04/30/2020	Regular	0.00	85.67	21204
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
205873	Invoice	04/30/2020	SUPPLIES	0.00	33.52	
	01.25.62989.00		PARTS VEHICLE		33.52	
205874	Invoice	04/30/2020	SUPPLIES	0.00	52.15	
	01.14.61500.20		BUILDING MAINTENANCE		52.15	
01028	L. N. Curtis and Sons	04/30/2020	Regular	0.00	1,038.21	21205
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV381069	Invoice	04/30/2020	SAFETY GEAR	0.00	1,038.21	
	15.00.63154.00		VEHICLE PURCHASE		1,038.21	
01073	U.S. Bank Corporate Payment System	04/30/2020	Regular	0.00	3,605.83	21206
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
04-22-20 4246 04	Invoice	04/30/2020	04-22-20 4246 0445 5865 3801	0.00	3,605.83	
	01.05.61121.00		COMPUTER SOFTWARE/S		119.88	
	01.05.62003.00		POSTAGE		17.99	
	01.05.62200.00		GENERAL DEPARTMENT S		291.96	
	01.10.61000.00		TRAINING AND EDUCATIO		2,831.96	
	01.10.62204.00		PARAMEDIC RESPONSE S		129.37	
	01.14.61705.00		TELEPHONE		139.87	
	01.14.62501.00		FURNISHINGS		-704.72	
	01.14.63044.00		TECHNOLOGY PURCHASE		689.36	
	01.25.61411.00		BURN TRAILER MAINTEN		90.16	

Check Report

Date Range: 04/01/2020 - 04/30/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01097	MidAmerica	04/16/2020	Bank Draft	0.00	28,296.19	DFT0001808
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0002560	Invoice	04/16/2020	MidAmerica retiree health reimb 05-01-2	0.00	28,296.19	
	01.00.60231.00		RETIREES' HEALTH INSUR		28,296.19	
Account Number	Account Name	Item Description	Distribution Amount			

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	88	56	0.00	300,655.25
Manual Checks	0	0	0.00	0.00
Voided Checks	0	23	0.00	-3,400.00
Bank Drafts	1	1	0.00	28,296.19
EFT's	0	0	0.00	0.00
	89	80	0.00	325,551.44

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	88	56	0.00	300,655.25
Manual Checks	0	0	0.00	0.00
Voided Checks	0	23	0.00	-3,400.00
Bank Drafts	1	1	0.00	28,296.19
EFT's	0	0	0.00	0.00
	89	80	0.00	325,551.44

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH	4/2020	325,551.44
			325,551.44

Ross Valley Fire Dept

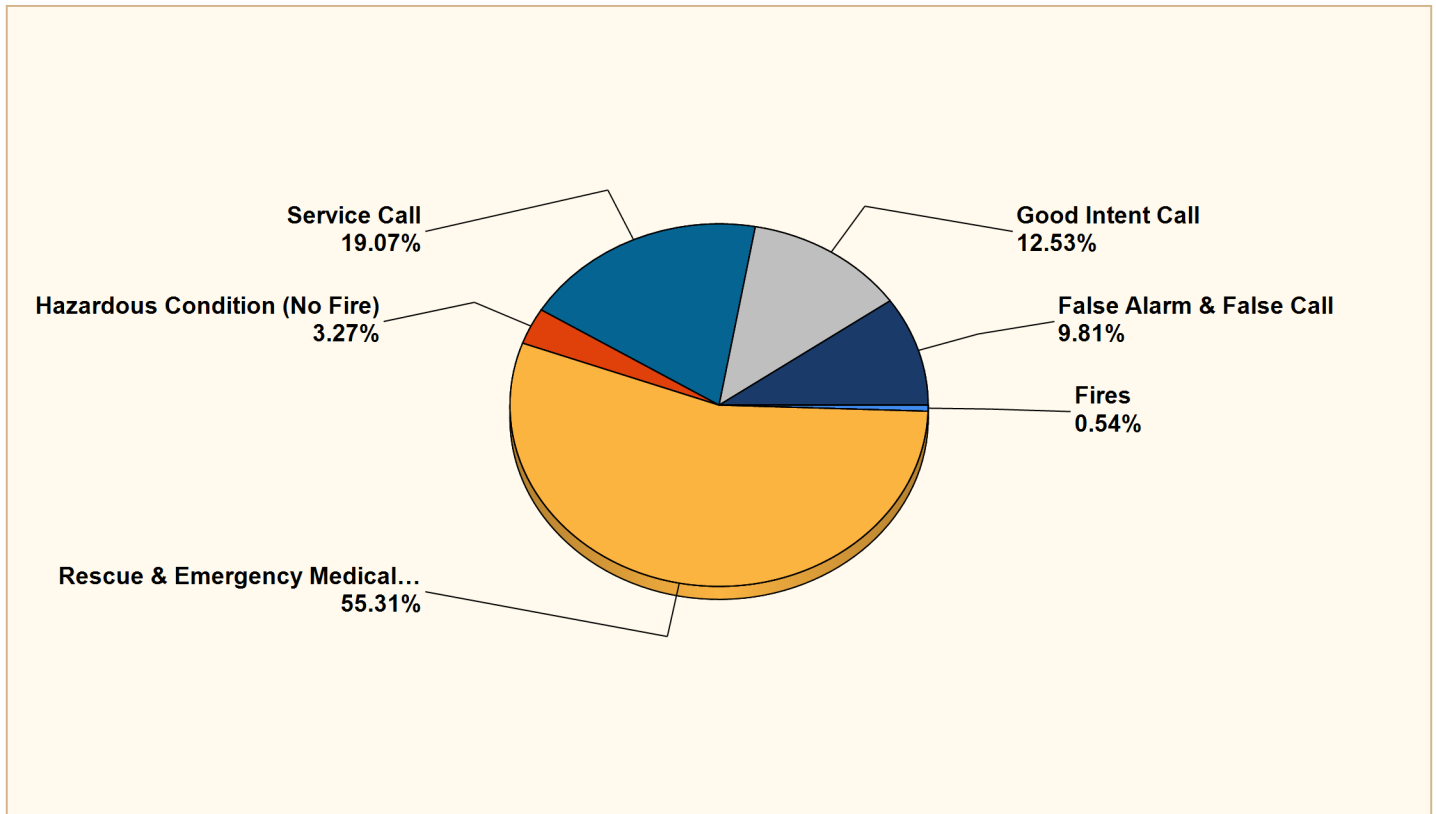
San Anselmo, CA

This report was generated on 5/7/2020 4:05:47 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 03/01/2020 | End Date: 04/30/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	0.54%
Rescue & Emergency Medical Service	203	55.31%
Hazardous Condition (No Fire)	12	3.27%
Service Call	70	19.07%
Good Intent Call	46	12.53%
False Alarm & False Call	36	9.81%
TOTAL	369	100.00%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
118 - Trash or rubbish fire, contained	1	0.27%
131 - Passenger vehicle fire	1	0.27%
321 - EMS call, excluding vehicle accident with injury	196	53.12%
322 - Motor vehicle accident with injuries	7	1.90%
400 - Hazardous condition, other	1	0.27%
412 - Gas leak (natural gas or LPG)	4	1.08%
440 - Electrical wiring/equipment problem, other	1	0.27%
444 - Power line down	5	1.36%
445 - Arcing, shorted electrical equipment	1	0.27%
522 - Water or steam leak	1	0.27%
531 - Smoke or odor removal	2	0.54%
550 - Public service assistance, other	8	2.17%
551 - Assist police or other governmental agency	2	0.54%
552 - Police matter	1	0.27%
553 - Public service	18	4.88%
554 - Assist invalid	35	9.49%
571 - Cover assignment, standby, moveup	3	0.81%
600 - Good intent call, other	3	0.81%
611 - Dispatched & cancelled en route	28	7.59%
622 - No incident found on arrival at dispatch address	4	1.08%
651 - Smoke scare, odor of smoke	11	2.98%
733 - Smoke detector activation due to malfunction	5	1.36%
735 - Alarm system sounded due to malfunction	1	0.27%
736 - CO detector activation due to malfunction	1	0.27%
743 - Smoke detector activation, no fire - unintentional	12	3.25%
744 - Detector activation, no fire - unintentional	2	0.54%
745 - Alarm system activation, no fire - unintentional	13	3.52%
746 - Carbon monoxide detector activation, no CO	2	0.54%
TOTAL INCIDENTS:	369	100.00%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Ross Valley Fire Dept

San Anselmo, CA

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Incident Type Count per Station for Date Range

Start Date: 03/01/2020 | End Date: 04/30/2020

INCIDENT TYPE	# INCIDENTS
Station: 00 - MUTUAL AID RESOURCES	
321 - EMS call, excluding vehicle accident with injury	1
# Incidents for 00 - Mutual Aid Resources:	1

Station: 18 - STATION 18 Town of Ross	
131 - Passenger vehicle fire	1
321 - EMS call, excluding vehicle accident with injury	24
412 - Gas leak (natural gas or LPG)	1
444 - Power line down	2
550 - Public service assistance, other	2
553 - Public service	4
554 - Assist invalid	1
611 - Dispatched & cancelled en route	4
651 - Smoke scare, odor of smoke	3
733 - Smoke detector activation due to malfunction	1
745 - Alarm system activation, no fire - unintentional	2
# Incidents for 18 - Station 18 :	45

Station: 19 - STATION 19 Downtown San Anselmo	
118 - Trash or rubbish fire, contained	1
321 - EMS call, excluding vehicle accident with injury	57
322 - Motor vehicle accident with injuries	2
412 - Gas leak (natural gas or LPG)	2
444 - Power line down	2
531 - Smoke or odor removal	2
550 - Public service assistance, other	2
551 - Assist police or other governmental agency	2
552 - Police matter	1
553 - Public service	6
554 - Assist invalid	20
571 - Cover assignment, standby, moveup	1

Only REVIEWED incidents included.



INCIDENT TYPE	# INCIDENTS
600 - Good intent call, other	2
611 - Dispatched & cancelled en route	13
622 - No incident found on arrival at dispatch address	3
651 - Smoke scare, odor of smoke	3
733 - Smoke detector activation due to malfunction	1
735 - Alarm system sounded due to malfunction	1
736 - CO detector activation due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	6
744 - Detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	6

Incidents for 19 - Station 19: 135

Station: 20 - STATION 20 Butterfield Road	
321 - EMS call, excluding vehicle accident with injury	34
400 - Hazardous condition, other	1
440 - Electrical wiring/equipment problem, other	1
445 - Arcing, shorted electrical equipment	1
553 - Public service	3
554 - Assist invalid	3
600 - Good intent call, other	1
611 - Dispatched & cancelled en route	5
733 - Smoke detector activation due to malfunction	3
744 - Detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	3
746 - Carbon monoxide detector activation, no CO	1

Incidents for 20 - Station 20: 57

Station: 21 - STATION 21 Town of Fairfax	
321 - EMS call, excluding vehicle accident with injury	80
322 - Motor vehicle accident with injuries	5
412 - Gas leak (natural gas or LPG)	1
444 - Power line down	1
522 - Water or steam leak	1
550 - Public service assistance, other	4
553 - Public service	5
554 - Assist invalid	11
571 - Cover assignment, standby, moveup	2
611 - Dispatched & cancelled en route	6

Only REVIEWED incidents included.



INCIDENT TYPE	# INCIDENTS
622 - No incident found on arrival at dispatch address	1
651 - Smoke scare, odor of smoke	5
743 - Smoke detector activation, no fire - unintentional	6
745 - Alarm system activation, no fire - unintentional	2
746 - Carbon monoxide detector activation, no CO	1

Incidents for 21 - Station 21: 131

Only REVIEWED incidents included.





Ross Valley Fire, CA

Budget Report Account Summary

For Fiscal: 2019-2020 Period Ending: 03/31/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND							
Revenue							
Department: 00 - UNDESIGNATED							
01.00.47501.00	FAIRFAX	2,046,152.00	2,046,152.00	170,512.75	1,534,614.75	-511,537.25	75.00 %
01.00.47502.00	ROSS	2,052,299.00	2,052,299.00	171,025.00	1,539,225.00	-513,074.00	75.00 %
01.00.47503.00	SAN ANSELMO	3,559,251.00	3,559,251.00	296,604.17	2,669,437.53	-889,813.47	75.00 %
01.00.47504.00	SLEEPY HOLLOW	1,124,067.00	1,124,067.00	93,672.17	843,049.53	-281,017.47	75.00 %
01.00.47507.00	PRIOR AUTHORITY RETIREE HEALTH	176,994.00	176,994.00	14,749.49	132,745.41	-44,248.59	75.00 %
01.00.47508.00	PRIOR AUTHORITY MERA BOND	38,198.00	38,198.00	3,183.17	28,648.53	-9,549.47	75.00 %
01.00.47510.00	PRIOR AUTHORITY RETIREMENT	812,129.00	812,129.00	67,677.42	609,096.78	-203,032.22	75.00 %
01.00.49501.00	COUNTY OF MARIN	211,685.00	211,685.00	0.00	0.00	-211,685.00	0.00 %
01.00.49502.00	OES REIMBURSEMENT OUT OF CO	0.00	193,003.00	106,008.17	127,864.22	-65,138.78	66.25 %
01.00.49504.00	RVPA REIMBURSEMENT MEDIC PR	232,394.00	250,623.00	0.00	0.00	-250,623.00	0.00 %
01.00.49506.00	RVPA RENTAL	30,295.00	30,295.00	0.00	0.00	-30,295.00	0.00 %
01.00.49507.00	LAIF INTEREST	7,000.00	12,000.00	0.00	7,382.69	-4,617.31	61.52 %
01.00.49509.00	RVPA EMS TRAINING/SUPPLY REIM	47,290.00	47,290.00	0.00	0.00	-47,290.00	0.00 %
01.00.49510.00	PLAN CHECKING FEES	245,000.00	245,000.00	20,722.38	195,721.87	-49,278.13	79.89 %
01.00.49511.00	RE-SALE INSPECTION FEES	44,000.00	44,000.00	5,295.70	36,336.76	-7,663.24	82.58 %
01.00.49512.00	MISCELLANEOUS INCOME	2,500.00	7,000.00	994.76	7,591.50	591.50	108.45 %
01.00.49513.00	WORKERS COMP REIMBURSEMENT	0.00	54,000.00	4,826.77	58,568.77	4,568.77	108.46 %
01.00.49517.00	DISASTER COORDINATOR REIMB.	134,500.00	134,500.00	16,667.00	16,667.00	-117,833.00	12.39 %
01.00.49523.00	APPARATUS REPLACEMENT	312,000.00	312,000.00	26,000.00	234,000.00	-78,000.00	75.00 %
01.00.49524.00	TECHNOLOGY FEES	21,700.00	21,700.00	1,958.35	17,466.84	-4,233.16	80.49 %
01.00.49526.18	STATION MAINT REVENUE #18	15,000.00	15,000.00	0.00	0.00	-15,000.00	0.00 %
01.00.49526.19	STATION MAINT REVENUE #19	15,000.00	15,000.00	0.00	0.00	-15,000.00	0.00 %
01.00.49526.20	STATION MAINT REVENUE #20	15,000.00	15,000.00	0.00	0.00	-15,000.00	0.00 %
01.00.49526.21	STATION MAINT REVENUE #21	15,000.00	15,000.00	0.00	0.00	-15,000.00	0.00 %
Department: 00 - UNDESIGNATED Total:		11,157,454.00	11,432,186.00	999,897.30	8,058,417.18	-3,373,768.82	70.49 %
Revenue Total:		11,157,454.00	11,432,186.00	999,897.30	8,058,417.18	-3,373,768.82	70.49 %
Expense							
Department: 00 - UNDESIGNATED							
01.00.60000.00	REGULAR SALARIES	4,030,350.00	4,069,160.00	296,229.51	2,741,587.40	1,327,572.60	67.37 %
01.00.60010.00	TEMPORARY HIRE	15,450.00	15,450.00	23,437.50	45,912.50	-30,462.50	297.17 %
01.00.60020.00	MINIMUM STAFFING	700,400.00	700,400.00	89,760.89	665,370.29	35,029.71	95.00 %
01.00.60021.00	HOURLY OVERTIME	85,490.00	85,490.00	6,100.36	54,687.93	30,802.07	63.97 %
01.00.60024.00	SHIFT DIFFERENTIAL OT	20,600.00	20,600.00	2,770.60	22,592.12	-1,992.12	109.67 %
01.00.60025.00	OT OES RESPONSE	0.00	139,372.00	0.00	139,371.61	0.39	100.00 %
01.00.60026.00	OT TRAINING	45,700.00	45,700.00	4,066.67	17,223.37	28,476.63	37.69 %
01.00.60027.00	HOLIDAY	189,460.00	191,320.00	14,422.52	132,182.83	59,137.17	69.09 %
01.00.60028.00	PARAMEDIC TRAINING OVERTIME	22,000.00	22,000.00	540.84	4,164.95	17,835.05	18.93 %
01.00.60029.00	FLSA O/T	109,507.00	110,547.00	6,787.41	59,733.97	50,813.03	54.03 %
01.00.60030.00	S/L BUY BACK	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
01.00.60035.00	RETIRED S/L COMPENSATION	50,000.00	50,000.00	0.00	45,343.04	4,656.96	90.69 %
01.00.60039.00	EXECUTIVE OFFICER	3,600.00	3,600.00	300.00	2,700.00	900.00	75.00 %
01.00.60040.00	BOARD MEMBER STIPEND	8,000.00	8,000.00	1,000.00	6,000.00	2,000.00	75.00 %
01.00.60100.00	RETIREMENT	1,663,029.00	1,671,259.00	64,263.74	1,377,189.65	294,069.35	82.40 %
01.00.60200.00	CAFETERIA HEALTH PLAN	759,014.00	759,014.00	54,247.23	483,664.42	275,349.58	63.72 %
01.00.60210.00	RETIREE HEALTH SAVINGS MATCH	23,557.00	23,727.00	1,621.80	14,596.20	9,130.80	61.52 %
01.00.60215.00	WORKERS' COMPENSATION INSUR	568,510.00	568,510.00	0.00	438,186.50	130,323.50	77.08 %
01.00.60220.00	PAYROLL TAXES	80,170.00	80,790.00	6,348.44	58,061.98	22,728.02	71.87 %
01.00.60221.00	HOUSING ALLOWANCE	45,600.00	45,600.00	3,400.00	29,641.63	15,958.37	65.00 %
01.00.60223.00	UNIFORM REIMBURSEMENT	25,200.00	25,200.00	1,800.00	16,410.00	8,790.00	65.12 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 03/31/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
01.00.60225.00	EDUCATION REIMBURSEMENT	108,744.00	109,814.00	8,194.40	75,043.26	34,770.74	68.34 %
01.00.60231.00	RETIRES' HEALTH INSURANCE	750,115.00	750,115.00	33,161.19	311,904.83	438,210.17	41.58 %
01.00.61115.00	LIABILITY INSURANCE	27,759.00	27,759.00	0.00	15,194.00	12,565.00	54.74 %
01.00.62999.00	CONTINGENCY	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
01.00.67099.00	TRANSFERS OUT	312,000.00	312,000.00	0.00	312,000.00	0.00	100.00 %
Department: 00 - UNDESIGNATED Total:		9,663,255.00	9,854,427.00	618,453.10	7,068,762.48	2,785,664.52	71.73 %
Department: 05 - ADMINISTRATION							
01.05.61103.00	AUDIT & BOOKEEPING SERVICES	23,500.00	23,500.00	339.24	17,726.50	5,773.50	75.43 %
01.05.61105.00	OTHER CONTRACT SERVICES	50,800.00	50,800.00	1,872.10	66,896.04	-16,096.04	131.69 %
01.05.61106.00	CONTRACT SERVICES - MCFD	309,000.00	309,000.00	0.00	152,225.25	156,774.75	49.26 %
01.05.61107.00	ATTORNEY/LEGAL FEES	10,300.00	10,300.00	0.00	3,818.00	6,482.00	37.07 %
01.05.61112.00	PERS ADMINISTRATIVE FEE	2,900.00	2,900.00	228.65	1,980.32	919.68	68.29 %
01.05.61120.00	CONTRACT SERVICES-SAN ANSELM	82,400.00	82,400.00	0.00	41,200.00	41,200.00	50.00 %
01.05.61121.00	COMPUTER SOFTWARE/SUPPORT	25,750.00	25,750.00	1.06	18,532.45	7,217.55	71.97 %
01.05.61122.00	WEB PAGE DESIGN AND MAINTENA	8,200.00	8,200.00	0.00	1,083.93	7,116.07	13.22 %
01.05.61127.00	HEALTH AND WELLNESS	25,000.00	25,000.00	0.00	2,965.00	22,035.00	11.86 %
01.05.61129.00	HIRING EXPENSES	12,000.00	12,000.00	426.35	6,069.53	5,930.47	50.58 %
01.05.61300.00	PUBLICATIONS AND DUES	4,000.00	4,000.00	0.00	4,553.94	-553.94	113.85 %
01.05.62000.00	OFFICE SUPPLIES	4,500.00	4,500.00	178.86	2,055.61	2,444.39	45.68 %
01.05.62003.00	POSTAGE	1,000.00	1,000.00	0.00	1,428.75	-428.75	142.88 %
01.05.62200.00	GENERAL DEPARTMENT SUPPLIES	12,000.00	12,000.00	125.61	12,031.83	-31.83	100.27 %
Department: 05 - ADMINISTRATION Total:		571,350.00	571,350.00	3,171.87	332,567.15	238,782.85	58.21 %
Department: 10 - OPERATIONS							
01.10.60060.01	VOLUNTEER SHIFT PAY/DRILLS	17,000.00	17,000.00	360.00	3,580.00	13,420.00	21.06 %
01.10.60064.01	VOLUNTEER LENGTH OF SERVICE	4,100.00	4,100.00	0.00	2,214.00	1,886.00	54.00 %
01.10.60065.02	EXPLORER POST	16,000.00	16,000.00	4,061.18	18,673.83	-2,673.83	116.71 %
01.10.60220.00	PAYROLL TAXES	0.00	0.00	62.95	62.95	-62.95	0.00 %
01.10.60220.01	PAYROLL TAXES - VOLUNTEER	2,700.00	2,700.00	24.06	270.39	2,429.61	10.01 %
01.10.61000.00	TRAINING AND EDUCATION	40,000.00	40,000.00	1,389.00	18,045.36	21,954.64	45.11 %
01.10.61100.00	DISPATCH	183,404.00	183,404.00	-34,216.80	137,553.57	45,850.43	75.00 %
01.10.61101.00	RADIO REPAIR	5,000.00	5,000.00	0.00	2,681.62	2,318.38	53.63 %
01.10.61102.00	HAZARDOUS MATERIAL REMOVAL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01.10.61108.00	HAZARDOUS MATERIAL CONTRACT	9,200.00	9,200.00	0.00	8,925.00	275.00	97.01 %
01.10.61110.00	MERA OPERATING EXPENSE	42,747.00	42,747.00	0.00	46,728.00	-3,981.00	109.31 %
01.10.61402.00	HYDRANT MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01.10.61410.00	EQUIPMENT MAINTENANCE	10,900.00	10,900.00	0.00	9,785.33	1,114.67	89.77 %
01.10.61901.00	DISASTER COORDINATION	0.00	0.00	783.42	3,164.26	-3,164.26	0.00 %
01.10.62203.00	EMERGENCY RESPONSE SUPPLIES	4,100.00	4,100.00	0.00	494.50	3,605.50	12.06 %
01.10.62204.00	PARAMEDIC RESPONSE SUPPLIES	21,000.00	21,000.00	1,525.39	16,107.05	4,892.95	76.70 %
01.10.62205.00	EMERGENCY MEDICAL SUPPLIES	7,500.00	7,500.00	0.00	7,189.45	310.55	95.86 %
01.10.62210.00	BREATHING APPARATUS	5,900.00	5,900.00	0.00	1,374.36	4,525.64	23.29 %
01.10.62211.00	BREATHING APPARATUS-CONTRACT	7,100.00	7,100.00	0.00	1,817.51	5,282.49	25.60 %
01.10.62213.00	PROTECTIVE CLOTHING	15,300.00	15,300.00	493.89	10,437.70	4,862.30	68.22 %
01.10.63131.00	EQUIPMENT	20,000.00	20,000.00	787.99	15,128.05	4,871.95	75.64 %
01.10.63140.00	HYDRANTS	19,000.00	19,000.00	0.00	17,813.25	1,186.75	93.75 %
01.10.63150.00	COMMUNICATIONS EQUIPMENT	21,000.00	21,000.00	95.46	3,852.57	17,147.43	18.35 %
01.10.63160.00	TURNOUTS	16,000.00	16,000.00	0.00	0.00	16,000.00	0.00 %
01.10.64401.00	MERA BOND PAYMENT PRIOR AUT	38,198.00	38,198.00	34,216.80	34,216.80	3,981.20	89.58 %
Department: 10 - OPERATIONS Total:		509,149.00	509,149.00	9,583.34	360,115.55	149,033.45	70.73 %
Department: 14 - FACILITIES							
01.14.61500.00	BUILDING MAINTENANCE AND LAN	16,500.00	16,500.00	2,987.10	56,882.82	-40,382.82	344.74 %
01.14.61500.18	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	0.00	1,879.69	13,120.31	12.53 %
01.14.61500.19	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	0.00	2,603.94	12,396.06	17.36 %
01.14.61500.20	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	0.00	3,213.78	11,786.22	21.43 %
01.14.61500.21	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	234.06	3,127.09	11,872.91	20.85 %
01.14.61702.00	GAS AND ELECTRIC	41,200.00	41,200.00	1,966.88	29,387.56	11,812.44	71.33 %
01.14.61703.00	WATER	7,000.00	7,000.00	542.34	5,936.60	1,063.40	84.81 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 03/31/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
01.14.61704.00	SEWER	2,600.00	2,600.00	0.00	3,219.35	-619.35	123.82 %
01.14.61705.00	TELEPHONE	40,300.00	40,300.00	2,467.39	31,792.15	8,507.85	78.89 %
01.14.62206.00	JANITORIAL MAINTENANCE SUPPLI	10,000.00	10,000.00	1,113.25	5,950.70	4,049.30	59.51 %
01.14.62501.00	FURNISHINGS	5,000.00	5,000.00	0.00	1,750.84	3,249.16	35.02 %
01.14.63040.00	APPLIANCES	5,000.00	5,000.00	0.00	298.94	4,701.06	5.98 %
01.14.63041.00	OFFICE EQUIPMENT	10,000.00	10,000.00	0.00	1,351.82	8,648.18	13.52 %
01.14.63042.00	EXERCISE EQUIPMENT	10,000.00	10,000.00	0.00	8,507.20	1,492.80	85.07 %
01.14.63044.00	TECHNOLOGY PURCHASES	22,400.00	22,400.00	0.00	1,793.48	20,606.52	8.01 %
Department: 14 - FACILITIES Total:		230,000.00	230,000.00	9,311.02	157,695.96	72,304.04	68.56 %
Department: 15 - COMMUNITY RISK REDUCTION							
01.15.60220.00	PAYROLL TAXES - COMMUNITY EDU	0.00	0.00	15.99	15.99	-15.99	0.00 %
01.15.61131.00	FIRE PREVENTION	4,600.00	4,600.00	0.00	9,768.11	-5,168.11	212.35 %
01.15.62220.00	COMMUNITY EDUCATION & PREP.	8,800.00	8,800.00	1,119.50	4,087.42	4,712.58	46.45 %
Department: 15 - COMMUNITY RISK REDUCTION Total:		13,400.00	13,400.00	1,135.49	13,871.52	-471.52	103.52 %
Department: 25 - FLEET							
01.25.61411.00	BURN TRAILER MAINTENANCE	9,300.00	9,300.00	0.00	2,886.82	6,413.18	31.04 %
01.25.61600.00	REPAIRS VEHICLE	105,000.00	105,000.00	2,534.98	104,683.13	316.87	99.70 %
01.25.61601.00	VEHICLE LEASE	9,600.00	9,600.00	0.00	0.00	9,600.00	0.00 %
01.25.62988.00	FUEL	37,000.00	37,000.00	0.00	24,532.56	12,467.44	66.30 %
01.25.62989.00	PARTS VEHICLE	9,400.00	9,400.00	0.00	9,555.05	-155.05	101.65 %
Department: 25 - FLEET Total:		170,300.00	170,300.00	2,534.98	141,657.56	28,642.44	83.18 %
Expense Total:		11,157,454.00	11,348,626.00	644,189.80	8,074,670.22	3,273,955.78	71.15 %
Fund: 01 - GENERAL FUND Surplus (Deficit):		0.00	83,560.00	355,707.50	-16,253.04	-99,813.04	-19.45 %
Fund: 15 - VEHICLE FUND							
Revenue							
Department: 00 - UNDESIGNATED							
15.00.51999.00	TRANSFERS IN	312,000.00	312,000.00	0.00	312,000.00	0.00	100.00 %
Department: 00 - UNDESIGNATED Total:		312,000.00	312,000.00	0.00	312,000.00	0.00	100.00 %
Revenue Total:		312,000.00	312,000.00	0.00	312,000.00	0.00	100.00 %
Expense							
Department: 00 - UNDESIGNATED							
15.00.63154.00	VEHICLE PURCHASE	730,000.00	730,000.00	6,152.30	513,004.84	216,995.16	70.27 %
15.00.64010.00	LEASE PAYMENT - PRINCIPAL	133,456.00	133,456.00	0.00	133,455.81	0.19	100.00 %
15.00.64110.00	LEASE PAYMENT - INTEREST	21,256.00	21,256.00	0.00	21,256.05	-0.05	100.00 %
Department: 00 - UNDESIGNATED Total:		884,712.00	884,712.00	6,152.30	667,716.70	216,995.30	75.47 %
Expense Total:		884,712.00	884,712.00	6,152.30	667,716.70	216,995.30	75.47 %
Fund: 15 - VEHICLE FUND Surplus (Deficit):		-572,712.00	-572,712.00	-6,152.30	-355,716.70	216,995.30	62.11 %
Report Surplus (Deficit):		-572,712.00	-489,152.00	349,555.20	-371,969.74	117,182.26	76.04 %

Group Summary

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND						
Revenue						
00 - UNDESIGNATED	11,157,454.00	11,432,186.00	999,897.30	8,058,417.18	-3,373,768.82	70.49 %
Revenue Total:	11,157,454.00	11,432,186.00	999,897.30	8,058,417.18	-3,373,768.82	70.49 %
Expense						
00 - UNDESIGNATED	9,663,255.00	9,854,427.00	618,453.10	7,068,762.48	2,785,664.52	71.73 %
05 - ADMINISTRATION	571,350.00	571,350.00	3,171.87	332,567.15	238,782.85	58.21 %
10 - OPERATIONS	509,149.00	509,149.00	9,583.34	360,115.55	149,033.45	70.73 %
14 - FACILITIES	230,000.00	230,000.00	9,311.02	157,695.96	72,304.04	68.56 %
15 - COMMUNITY RISK REDUCTION	13,400.00	13,400.00	1,135.49	13,871.52	-471.52	103.52 %
25 - FLEET	170,300.00	170,300.00	2,534.98	141,657.56	28,642.44	83.18 %
Expense Total:	11,157,454.00	11,348,626.00	644,189.80	8,074,670.22	3,273,955.78	71.15 %
Fund: 01 - GENERAL FUND Surplus (Deficit):	0.00	83,560.00	355,707.50	-16,253.04	-99,813.04	-19.45 %
Fund: 15 - VEHICLE FUND						
Revenue						
00 - UNDESIGNATED	312,000.00	312,000.00	0.00	312,000.00	0.00	100.00 %
Revenue Total:	312,000.00	312,000.00	0.00	312,000.00	0.00	100.00 %
Expense						
00 - UNDESIGNATED	884,712.00	884,712.00	6,152.30	667,716.70	216,995.30	75.47 %
Expense Total:	884,712.00	884,712.00	6,152.30	667,716.70	216,995.30	75.47 %
Fund: 15 - VEHICLE FUND Surplus (Deficit):	-572,712.00	-572,712.00	-6,152.30	-355,716.70	216,995.30	62.11 %
Report Surplus (Deficit):	-572,712.00	-489,152.00	349,555.20	-371,969.74	117,182.26	76.04 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	0.00	83,560.00	355,707.50	-16,253.04	-99,813.04
15 - VEHICLE FUND	-572,712.00	-572,712.00	-6,152.30	-355,716.70	216,995.30
Report Surplus (Deficit):	-572,712.00	-489,152.00	349,555.20	-371,969.74	117,182.26

Ross Valley Fire Board
Meeting Minutes
Wednesday, March 11, 2020

Board present: Kuhl, Greene, Burdo, Goddard, Reed, Finn, Brekhus
Board absent: Shortall
Staff present: Donery, Toy, Chinn, Weber, Mahoney

Vice Chair Greene called the meeting to order.

Open time: No comments

Board requests: None

Chief Report: Chief Weber updated the board on how the Department is handling the Corona virus and working with the health officer at the County. Providing personal protective equipment to all responding personnel. Discussion about the current status of the virus and preventative measures.

He then reported that Measure C is tracking at 70% now, so the planning is beginning for next steps and each council and/or board is assigning their representative to the soon to be formed board.

The hiring process update – fire inspector background is about complete. The new firefighter chief interviews will be held next week.

Consent agenda: M/S Brekhus/Kuhl to approve consent agenda as presented. All ayes.

Mid-Year Budget Review: Chief Weber introduced Helen Yu-Scott, who presented the staff report and summarized the changes to the budget. The revenues increased, as did the expenditures. There is a projected surplus of \$83,000, at the end of this fiscal year. The program managers are responsible for their own budgets and are actively participating in the budget process throughout the year. Chief Weber is working on introducing that practice into MCFD. He appreciates their hard work and dedication working to remain within their budgets. M/C to adopt Resolution 20-02 Burdo, Goddard. All ayes.

Next meeting scheduled for Wednesday, April 8th, 2020.

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of: May 13, 2020

To: Board of Directors
From: Kevin Yeager, Deputy Director Fire
Subject: FFCRA Exempt Temporary Agreement

RECOMMENDATION:

No action needed, this is informational for the Board

DISCUSSION:

In March 2020 the Federal Government passed the Families First Coronavirus Response Act (FFCRA) as part of a second round of federal legislation to react to the pandemic. The FFCRA allows for the exemption of emergency responders from the law's requirements. The Ross Valley Fire Department has decided to exempt all Ross Valley Fire Department employees, both sworn and non-sworn.

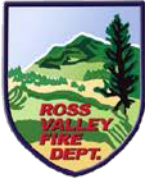
In lieu of the FFCRA benefits, the department has discussed with our labor partners temporary benefits that largely align with other emergency responders in the Ross Valley.

The temporary benefits are:

- 112 additional Emergency Paid Sick Leave (EPSL) hours for 56-hour employees and 80 additional EPSL hours for 40-hour employees that can be used for specific reasons for leave. This new temporary leave will expire on 12/31/2020.
- Temporary raising of Vacation Caps by 48 hours, this temporary vacation cap expires on 12/31/20
- Temporary waiver of education incentive requirements through 06/30/2020.

FISCAL IMPACT:

Minimal additional fiscal impact, overtime would be required regardless of the reason for leave due to minimum response staffing. Non-sworn staff would not require backfill. These benefits are not eligible for cash back or service credit.



Ross Valley Fire Department

777 San Anselmo Avenue, San Anselmo, CA 94960

MEMORANDUM

To: All Personnel
From: Kevin Yeager, Deputy Director Fire
Date: April 30, 2020
Re: FFCRA Exemption Benefits

Congress recently passed legislation to assist employees during the COVID19 pandemic, the Families First Coronavirus Response Act (FFCRA). All RVFD personnel, both sworn and non-sworn, are considered exempt from the FFCRA. In lieu, RVFD is granting additional temporary benefits, summarized below:

- 112 hours (for 56-hour employees) and 80 hours (for 40-hour employees) will be added for Emergency Paid Sick Leave (EPSL) subject to the following reasons for leave. This new EPSL will expire on 12/31/2020 and this leave is not subject to cash-out or additional retirement service credit.
 - 1. The Employee is subject to a federal, state, or local quarantine or isolation order related to COVID-19.
 - 2. The employee has been advised by a health care provider to self-quarantine due to concerns related to COVID-19.
 - 3. The employee is experiencing symptoms of COVID-19 and seeking medical diagnosis.
 - The Fire Chief, in his/her sole discretion, may grant additional EPSL hours and approve EPSL for reasons 4-6 below for extenuating circumstances on a case by case basis.
 - 4. The employee is caring for an individual who is subject to either 1 or 2 above.
 - 5. The employee is caring for his or her child whose school or place of care has been closed or whose child care provider is unavailable due to COVID-19 related reasons.
 - 6. The employee is experiencing any other substantially similar condition specified by the Secretary of Health and Human Services.
- Existing vacation caps will be raised temporarily by 48 hours for all RVFD personnel until 12/31/2020, at which time existing caps will be restored. After 12/31/2020 all personnel will need to be under their normal existing vacation caps or stop accruing vacation until such time as being under the normal existing vacation caps. The Fire Chief, at his/her discretion, may grant additional time past 12/31/2020 as long as the employee has demonstrated reductions in vacation accrual balance and can show extenuating circumstances for why he or she was not able to reduce the vacation balance.
- Training requirements of the Education Incentive program will be waived through the end of this fiscal year, June 30, 2020.

Full details of the FFCRA are available in Attachment A

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Attachment A

FMLA Leave Expansion and Emergency Paid Sick Leave Policy **(Coronavirus)**

Purpose

The purpose of this temporary policy is to comply with the Families First Coronavirus Response Act (FFCRA) and to assist employees affected by the COVID-19 outbreak with job-protected leave and emergency paid sick leave. This policy of the Ross Valley Fire Department (“the Department”) will be in effect from April 24, 2020 until December 31, 2020. The FFCRA contained both the Emergency Family and Medical Leave Expansion Act, providing an additional reason for leave under the FMLA and making related changes, and the Emergency Paid Sick Leave Act, creating a new paid leave entitlement. The existing FMLA leave policy still applies to all other reasons for leave outside of this policy, as well as other applicable Department leave policies. At this time, the Department of Labor (DOL) is expected to issue regulations to provide additional guidance on implementing the FFCRA. Therefore, this policy may be updated based on additional guidance from the DOL.

Family and Medical Leave Expansion

Employee Eligibility

All employees who have been employed with the Department for at least 30 calendar days.

- A. *This FMLA policy does not apply to ANY Department members (both sworn and non-sworn).*
- B. The Department reserves the right to disallow the use of this leave by an employee who is designated, by the Executive Officer, an Essential Disaster Service Worker, who has a skill needed to provide aid in a declared emergency or to maintain vital Department services and that no other Department employee can perform the task in the manner and time required by the declared emergency or to maintain the vital Department service.

Qualifying Reason for Leave

Eligible employees who are unable to work (or telework) due to a need to care for a child who is under 18 years of age because the school or place of care has been closed, or the regular childcare provider is unavailable due to a public health emergency with respect to COVID-19.

“Child” means a biological, adopted, or foster child, a stepchild, a legal ward, or a child of a person standing in loco parentis.



Ross Valley Fire Department

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“Childcare provider” means a provider who receives compensation for providing childcare services on a regular basis, including:

- a center-based childcare provider
- a group home childcare provider
- a family childcare provider (one individual who provides childcare services for fewer than 24 hours per day, as the sole caregiver, and in a private residence)
- other licensed provider of childcare services for compensation
- a childcare provider that is 18 years of age or older who provides childcare services to children who are either the grandchild, great grandchild, sibling (if such provider lives in a separate residence), niece, or nephew of such provider, at the direction of the parent.

“School” means an elementary or secondary school.

Duration of Leave

Employees will have up to 12 weeks of leave to use from April 24, 2020 through December 31, 2020, for a qualifying reason for leave, stated above.

Pay During Leave

Leave will be unpaid for the first 10 days of leave; however, employees may use any accrued paid vacation, sick, compensatory time off, special Covid-19 administrative leave, floating holidays, or administrative leave during this time. The employee may also elect to use the paid leave provided under the Emergency Paid Sick Leave Act, as further explained below. After the first 10 days, leave will be paid at two-thirds (2/3) of an employee’s regular rate of pay for the number of hours the employee would otherwise be scheduled to work. Pay will not exceed \$200 per day, and \$10,000 in total. Employees may at their option elect to supplement leave with any available accrued paid leave, up to their full pay.

For part-time employees with varying hours to such an extent that the hours worked cannot be determined with certainty, one of two methods for computing the number of hours paid will be used:

- The average number of hours that the employee was scheduled per day over the 6-month period ending on the date on which the employee takes leave, including hours for which the employee took leave of any type; or,
- If the employee has worked less than 6 months, the expected number of hours to be scheduled per day at the time of hire.

Employee Status and Benefits During Leave

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While an employee is on leave, the Department will continue the employee's health benefits during the leave period at the same level and under the same conditions as if the employee had continued to work. While on paid leave, the Department will continue to make payroll deductions to collect the employee's share of the premium (if any). During any unpaid portions of leave, the employee must continue to make this payment per instructions from the department. These provisions are the same as for all other FMLA leave, as described in the current FMLA Policy.

Procedure for Requesting Leave

All employees requesting FMLA leave must provide written notice, where possible, of the need for leave to the Department as soon as practicable. Verbal notice will otherwise be accepted until written notice can be provided. Within five business days after the employee has provided this notice, the Department will complete and provide the employee with any Department of Labor (DOL) required notices.

The notice the employee provides should include a brief statement as to the reason for leave, and if possible, the expected duration.

On a basis that does not discriminate against employees on FMLA leave, the Department may require an employee on FMLA leave to report periodically on the employee's status and intent to return to work.

Employee Status After Leave

Generally, an employee who takes FMLA leave will be able to return to the same position or a position with equivalent status, pay, benefits and other employment terms.

Please contact the department with any questions.

Emergency Paid Sick Leave

Emergency Paid Sick Leave, as described below, will be available for use beginning April 24, 2020.

Eligibility

All full- and part-time employees unable to work (or telework) due to one of the following reasons for leave:

1. The employee is subject to a federal, state or local quarantine or isolation order related to COVID-19.

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2. The employee has been advised by a health care provider to self-quarantine due to concerns related to COVID-19.
3. The employee is experiencing symptoms of COVID-19 and seeking a medical diagnosis.
4. The employee is caring for an individual who is subject to either number 1 or 2 above.
5. The employee is caring for his or her child under 18 years of age if the school or place of care of the child has been closed, or the childcare provider of such child is unavailable, due to COVID-19 precautions.
6. The employee is experiencing any other substantially similar condition specified by the secretary of health and human services in consultation with the secretary of the treasury and the secretary of labor.

“Child” means a biological, adopted, or foster child, a stepchild, a legal ward, or a child of a person standing in loco parentis.

All Department personnel (both sworn and non-sworn) are only eligible to use this Emergency Paid Sick Leave for reasons 1 through 3 as stated above.

The Department reserves the right to restrict the use of this leave to an Essential Disaster Service Worker, as defined in this memo, to only reasons 1 through 3 above.

Amount of Paid Sick Leave

All eligible full-time employees will have up to 112 hours of paid sick leave for “24hr shift” employees and 80 hours for “40hr” employees available to use for the qualifying reasons above. Eligible part-time employees will have the number of hours worked, on average, over a two-week period, of paid sick leave available to use for the qualifying reasons above.

For part-time employees with varying hours, to such an extent that the hours worked cannot be determined with certainty, one of two methods for computing the number of hours paid will be used:

- The average number of hours that the employee was scheduled per day over the 6-month period ending on the date on which the employee takes leave, including hours for which the employee took leave of any type; or,
- If the employee has worked less than 6 months, the expected number of hours to be scheduled per day at the time of hire.

Rate of Pay

Paid emergency sick leave will be paid at the employee's regular rate of pay, for leave taken for reasons 1-3 above. Employees taking leave for reasons 4-6 will be compensated at two-thirds their regular rate of pay.

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Pay will not exceed:

- \$511 per day and \$5,110 in total for leave taken for reasons 1-3 above;
- \$200 per day and \$2,000 in total for leave taken for reasons 4-6 above.

Employees, at their option, can supplement with accrued paid leave (including sick leave, vacation, compensatory time off, floating holidays, special Covid-19 administrative leave, and administrative leave)

Interaction with Other Paid Leave

The employee may use emergency paid sick leave under this policy before using any other accrued paid time off for the qualifying reasons stated above.

Employees on expanded FMLA leave under this policy may use emergency paid sick leave during the first 10 days of normally unpaid FMLA leave.

Procedure for Requesting Emergency Paid Sick Leave

Employees must notify their Battalion Chief / Deputy Director of the need and specific reason for leave under this policy. A form will be provided to all employees for certifying the leave request. Verbal notification will be accepted until practicable to provide written notice.

Once emergency paid sick leave has begun, the employee and his or her shift supervisor must determine reasonable procedures for the employee to report periodically on the employee's status and intent to continue to receive paid sick time.

Employees may be requested to provide medical certification or a medical note supporting the need for leave under appropriate circumstances, but will not be required when not practicable to obtain.

Carryover

Paid emergency sick leave under this policy will not be provided beyond December 31, 2020. Any unused emergency paid sick leave will not carry over to the next year or be paid out to employees.

Job Protections



Ross Valley Fire Department

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No employee who appropriately utilizes emergency paid sick leave under this policy will be discharged, disciplined or discriminated against for use of leave under the policy or any request to use leave under this policy.

Please contact the Department Deputy Director with any questions regarding this memorandum.

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**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of: May 13, 2020

To: Board of Directors

From: Jason Webber, Fire Chief
Kevin Yeager, Deputy Director Fire
Helen Yu Scott, Finance Director

Subject: Fiscal Year 2020-2021 Proposed Budget

RECOMMENDATION:

That the Board review and consider the proposed Fiscal Year 2020-2021 budget and provide recommendations to staff. Recommended changes by the Board will be incorporated into the budget that will be submitted for approval at the June meeting.

DISCUSSION/ANALYSIS:

The JPA requires, no later than June 1st of each year that the Executive Officer and the Fire Chief recommend to the Board a budget for the ensuing fiscal year. No later than June 15th of each year, the Board shall adopt a budget for the ensuing year.

As part of this year's budget document, we have included summary page for the General Fund and all other funds. These summary pages include revenues, expenditures, as well as beginning and ending fund balances.

The FY 2020-2021 budget was prepared by staff using revenue and expense projections for the next fiscal year. The total proposed operating budget for FY 2020-2021 is \$11,473,709 which includes \$11,208,804 for the General Fund and a fund transfer of \$264,905 for the Vehicle/SCBA Fund. The Operating Budget is funded by member contributions of \$2,505,148 from Fairfax, \$2,159,257 from Ross, \$4,357,895 from San Anselmo, and \$1,376,214 from Sleepy Hollow. Outside revenues are estimated at \$1,075,196.

Vehicle/SCBA Fund: Due to the COVID-19 impact to all the member jurisdictions, we reduce the Apparatus Replacement contribution from the member agencies from scheduled \$324,480 to \$264,905. There is no new acquisition planned in FY2020-2021 except the second installment loan repayment of \$154,712 to Sleepy Hollow for the Type 1 Fire Engines acquisition financing.

Total General Fund expenses have increased by \$312,755 from the Adopted 2019-2020 budget. The majority of the budget maintains the status quo except the following items have contributed to the increase, including:

- Increase \$135,300 for regular salaries and benefits due to implementation of the Memorandum of Understanding (MOU) the employees' contracts.
- CalPERS unfunded liability payment increased approximately by \$138,300. Additionally, Employer Contribution Rates for both Classic and PEPRA employees have increases.
- Increase \$34,660 for health insurance premium for 6 months
- During the budget development, in consideration of the increase expenses, staff and management have made considerable effort limit cost increases.

FISCAL IMPACT:

The total proposed operating budget for FY 2020-2021 is \$11,473,709, which includes \$11,208,804 for the General Fund and a fund transfer of \$264,905 for the Vehicle/SCBA Fund. The Operating Budget is funded by member contributions of \$2,505,148 from Fairfax, \$2,159,257 from Ross, \$4,357,895 from San Anselmo, and \$1,376,214 from Sleepy Hollow. Outside revenues are estimated at \$1,075,196. Member contributions increases include: \$128,738 for San Anselmo, \$73,994 for Fairfax, \$40,649 for Sleepy Hollow and \$34,043 for Ross.

The estimated total beginning fund balance for FY 2020/21 is \$3,129,331 of which \$1,521,360 is Apparatus Replacement, \$1,300,022 is Unassigned, \$136,296 is Compensated Absences, \$51,653 is Technology, and \$120,000 Breathing Apparatus.

Estimated ending fund balance is \$3,239,524 of which \$1,631,553 is Apparatus Replacement, \$1,300,022 is Unassigned, \$136,296 is Compensated Absences, \$51,653 is Technology, and \$120,000 Breathing Apparatus.

Attachment: FY 2020-2021 Proposed Budget

Ross Valley Fire Department - 2020-2021 Proposed Budget Summary

	2019-2020		2020-2021		Change
	Adpoted Budget	Revised Budget	Estimated Actual	Proposed Budget	
Fund: 01 - GENERAL FUND					
Beginning Fund Balance	1,030,676	1,404,411	1,404,411	1,487,971	
Revenue					
00 - UNDESIGNATED	11,157,454	11,432,186	11,432,186	11,473,709	316,255
Expense					
00 - UNDESIGNATED	9,663,255	9,854,427	9,854,427	9,941,720	278,465
05 - ADMINISTRATION	571,350	571,350	571,350	589,485	18,135
10 - OPERATIONS	509,149	509,149	509,149	515,182	6,033
14 - FACILITIES	230,000	230,000	230,000	238,622	8,622
15 - COMMUNITY RISK REDUCTION	13,400	13,400	13,400	13,400	-
25 - FLEET	170,300	170,300	170,300	175,300	5,000
Total Expense	11,157,454	11,348,626	11,348,626	11,473,709	316,255
Ending Fund Balance	1,030,676	1,487,971	1,487,971	1,487,971	
Fund: 15 - APPARATUS FUND/SCBA					
Beginning Fund Balance	789,899	2,214,072	2,214,072	1,641,360	
Revenue					
00 - UNDESIGNATED	312,000	312,000	312,000	264,905	(47,095)
Expense					
00 - UNDESIGNATED	884,712	884,712	884,712	154,712	(730,000)
Ending Fund Balance	217,187	1,641,360	1,641,360	1,751,553	
Beginning Fund Balance - All Funds	1,820,575	3,618,483	3,618,483	3,129,331	
Total Revenue - All Funds	11,469,454	11,744,186	11,744,186	11,738,614	269,160
Total Expense - All Funds	12,042,166	12,233,338	12,233,338	11,628,421	(413,745)
Surplus/(Deficit)	(572,712)	(489,152)	(489,152)	110,193	
Ending Fund Balance - All Funds	1,247,863	3,129,331	3,129,331	3,239,524	
Fund Balances	2018-2019	2019-2020	2019-2020	2020-2021	
Compensated Absences	136,296	136,296	136,296	136,296	
Technology	51,653	51,653	51,653	51,653	
Apparatus Replacement	2,094,072	1,521,360	1,521,360	1,631,553	
Breathing Apparatus	120,000	120,000	120,000	120,000	
Unassigned	1,216,462	1,300,022	1,300,022	1,300,022	
Total	3,618,483	3,129,331	3,129,331	3,239,524	

Ross Valley Fire Department - 2020-2021 Proposed Budget

		2019-2020		2020-2021		
		Adpoted Budget	Revised Budget	Estimated Actual	Proposed Budget	Change
Fund: 01 - GENERAL FUND						
Revenue						
Department: 00 - UNDESIGNATED						
01.00.47501.00	FAIRFAX	2,046,152	2,046,152	2,046,152	2,091,066	44,914
01.00.47502.00	ROSS	2,052,299	2,052,299	2,052,299	2,097,349	45,050
01.00.47503.00	SAN ANSELMO	3,559,251	3,559,251	3,559,251	3,637,379	78,128
01.00.47504.00	SLEEPY HOLLOW	1,124,067	1,124,067	1,124,067	1,148,740	24,673
01.00.47507.00	PRIOR AUTHORITY RETIREE HEALTH	176,994	176,994	176,994	182,304	5,310
01.00.47508.00	PRIOR AUTHORITY MERA BOND	38,198	38,198	38,198	34,243	(3,955)
01.00.47510.00	PRIOR AUTHORITY RETIREMENT	812,129	812,129	812,129	942,527	130,398
01.00.49504.00	RVPA REIMBURSEMENT MEDIC PROGRAM	232,394	250,623	250,623	258,142	25,748
01.00.49501.00	COUNTY OF MARIN	211,685	211,685	211,685	224,012	12,327
01.00.49502.00	OES REIMBURSEMENT OUT OF COUNTY	-	193,003	193,003	-	-
01.00.49506.00	RVPA RENTAL	30,295	30,295	30,295	31,052	757
01.00.49507.00	LAIF INTEREST	7,000	12,000	12,000	7,000	-
01.00.49509.00	RVPA EMS TRAINING/SUPPLY REIMB.	47,290	47,290	47,290	47,290	-
01.00.49510.00	PLAN CHECKING FEES	245,000	245,000	245,000	245,000	-
01.00.49511.00	RE-SALE INSPECTION FEES	44,000	44,000	44,000	44,000	-
01.00.49512.00	MISCELLANEOUS INCOME	2,500	7,000	7,000	2,500	-
01.00.49513.00	WORKERS COMP REIMBURSEMENT	-	54,000	54,000	-	-
01.00.49516.00	GRANT/DONATIONS	-	-	-	-	-
01.00.49517.00	DISASTER COORDINATOR REIMBURSEMENT	134,500	134,500	134,500	134,500	-
01.00.49523.00	APPARATUS REPLACEMENT	312,000	312,000	312,000	264,905	(47,095)
01.00.49524.00	TECHNOLOGY FEES	21,700	21,700	21,700	21,700	-
01.00.49525.00	TRAINING REIMBURSEMENT	-	-	-	-	-
01.00.49526.18	STATION MAINT REVENUE #18	15,000	15,000	15,000	15,000	-
01.00.49526.19	STATION MAINT REVENUE #19	15,000	15,000	15,000	15,000	-
01.00.49526.20	STATION MAINT REVENUE #20	15,000	15,000	15,000	15,000	-
01.00.49526.21	STATION MAINT REVENUE #21	15,000	15,000	15,000	15,000	-
Total Revenue		<u>11,157,454</u>	<u>11,432,186</u>	<u>11,432,186</u>	<u>11,473,709</u>	<u>316,255</u>
Expense						
Department: 00 - UNDESIGNATED						
01.00.60000.00	REGULAR SALARIES	4,030,350	4,069,160	4,069,160	4,172,768	142,418
01.00.60010.00	TEMPORARY HIRE	15,450	15,450	15,450	15,914	464
01.00.60020.00	MINIMUM STAFFING	700,400	700,400	700,400	721,412	21,012
01.00.60021.00	HOURLY OVERTIME	85,490	85,490	85,490	88,055	2,565
01.00.60024.00	SHIFT DIFFERENTIAL OT	20,600	20,600	20,600	21,218	618
01.00.60025.00	OT OES RESPONSE	-	139,372	139,372	-	-
01.00.60026.00	OT TRAINING	45,700	45,700	45,700	54,000	8,300
01.00.60027.00	HOLIDAY	189,460	191,320	191,320	195,891	6,431
01.00.60028.00	PARAMEDIC TRAINING OVERTIME	22,000	22,000	22,000	22,660	660
01.00.60029.00	FLSA O/T	109,507	110,547	110,547	95,587	(13,920)
01.00.60030.00	S/L BUY BACK	4,000	4,000	4,000	4,000	-
01.00.60035.00	RETIRED S/L COMPENSATION	50,000	50,000	50,000	50,000	-
01.00.60039.00	EXECUTIVE OFFICER	3,600	3,600	3,600	3,600	-
01.00.60040.00	BOARD MEMBER STIPEND	8,000	8,000	8,000	8,000	-
01.00.60100.00	RETIREMENT	1,663,029	1,671,259	1,671,259	1,890,706	227,677
01.00.60200.00	CAFETERIA HEALTH PLAN	759,014	759,014	759,014	793,674	34,660
01.00.60210.00	RETIREE HEALTH SAVINGS MATCH	23,557	23,727	23,727	23,386	(171)
01.00.60215.00	WORKERS' COMPENSATION INSURANCE	568,510	568,510	568,510	430,000	(138,510)
01.00.60220.00	PAYROLL TAXES	80,170	80,790	80,790	82,624	2,454
01.00.60221.00	HOUSING ALLOWANCE	45,600	45,600	45,600	44,400	(1,200)
01.00.60223.00	UNIFORM REIMBURSEMENT	25,200	25,200	25,200	24,120	(1,080)
01.00.60225.00	EDUCATION REIMBURSEMENT	108,744	109,814	109,814	108,944	200

Ross Valley Fire Department - 2020-2021 Proposed Budget

		2019-2020			2020-2021	
		Adpoted Budget	Revised Budget	Estimated Actual	Proposed Budget	Change
01.00.60231.00	RETIREEES' HEALTH INSURANCE	750,115	750,115	750,115	782,256	32,141
01.00.61115.00	LIABILITY INSURANCE	27,759	27,759	27,759	28,600	841
01.00.62999.00	CONTINGENCY	15,000	15,000	15,000	15,000	-
01.00.67099.00	TRANSFERS OUT - APPARATUS	312,000	312,000	312,000	264,905	(47,095)
Total Undesignated		9,663,255	9,854,427	9,854,427	9,941,720	278,465
Department: 05 - ADMINISTRATION						
01.05.61103.00	AUDIT & BOOKKEEPING SERVICES	23,500	23,500	23,500	24,205	705
01.05.61105.00	OTHER CONTRACT SERVICES	50,800	50,800	50,800	50,800	-
01.05.61106.00	CONTRACT SERVICES - MCFD	309,000	309,000	309,000	318,270	9,270
01.05.61107.00	ATTORNEY/LEGAL FEES	10,300	10,300	10,300	10,610	310
01.05.61112.00	PERS ADMINISTRATIVE FEE	2,900	2,900	2,900	2,900	-
01.05.61120.00	CONTRACT SERVICES-SAN ANSELMO	82,400	82,400	82,400	84,900	2,500
01.05.61121.00	COMPUTER SOFTWARE/SUPPORT	25,750	25,750	25,750	25,750	-
01.05.61122.00	WEB PAGE DESIGN AND MAINTENANCE	8,200	8,200	8,200	8,200	-
01.05.61127.00	HEALTH AND WELLNESS	25,000	25,000	25,000	25,000	-
01.05.61129.00	HIRING EXPENSES	12,000	12,000	12,000	12,000	-
01.05.61300.00	PUBLICATIONS AND DUES	4,000	4,000	4,000	9,300	5,300
01.05.62000.00	OFFICE SUPPLIES	4,500	4,500	4,500	4,500	-
01.05.62003.00	POSTAGE	1,000	1,000	1,000	1,050	50
01.05.62200.00	GENERAL DEPARTMENT SUPPLIES	12,000	12,000	12,000	12,000	-
Total Administration		571,350	571,350	571,350	589,485	18,135
Department: 10 - OPERATIONS						
01.10.60060.01	VOLUNTEER SHIFT PAY/DRILLS	17,000	17,000	17,000	17,000	-
01.10.60064.01	VOLUNTEER LENGTH OF SERVICE	4,100	4,100	4,100	4,100	-
01.10.60065.02	EXPLORER POST	16,000	16,000	16,000	9,000	(7,000)
01.10.60220.01	PAYROLL TAXES	2,700	2,700	2,700	2,800	100
01.10.61000.00	TRAINING AND EDUCATION	40,000	40,000	40,000	40,000	-
01.10.61100.00	DISPATCH	183,404	183,404	183,404	186,500	3,096
01.10.61101.00	RADIO REPAIR	5,000	5,000	5,000	5,000	-
01.10.61102.00	HAZARDOUS MATERIAL REMOVAL	1,000	1,000	1,000	1,000	-
01.10.61108.00	HAZARDOUS MATERIAL CONTRACT	9,200	9,200	9,200	9,200	-
01.10.61110.00	MERA OPERATING EXPENSE	42,747	42,747	42,747	48,919	6,172
01.10.61301.01	VOLUNTEER DUES	-	-	-	-	-
01.10.61402.00	HYDRANT MAINTENANCE	2,000	2,000	2,000	-	(2,000)
01.10.61410.00	EQUIPMENT MAINTENANCE	10,900	10,900	10,900	10,900	-
01.10.61901.00	DISASTER COORDINATION	-	-	-	3,500	-
01.10.62203.00	EMERGENCY RESPONSE SUPPLIES	4,100	4,100	4,100	4,220	120
01.10.62204.00	PARAMEDIC RESPONSE SUPPLIES	21,000	21,000	21,000	32,500	11,500
01.10.62205.00	EMERGENCY MEDICAL SUPPLIES	7,500	7,500	7,500	-	(7,500)
01.10.62210.00	BREATHING APPARATUS	5,900	5,900	5,900	5,900	-
01.10.62211.00	BREATHING APPARATUS-CONTRACT	7,100	7,100	7,100	7,100	-
01.10.62213.00	PROTECTIVE CLOTHING	15,300	15,300	15,300	15,300	-
01.10.63131.00	EQUIPMENT	20,000	20,000	20,000	20,000	-
01.10.63140.00	HYDRANTS	19,000	19,000	19,000	21,000	2,000
01.10.63150.00	COMMUNICATIONS EQUIPMENT	21,000	21,000	21,000	21,000	-
01.10.63160.00	TURNOUTS	16,000	16,000	16,000	16,000	-
01.10.63165.00	GRANT EXPENSE - VFA EQUIPMENT	-	-	-	-	-
01.10.64401.00	MERA BOND PAYMENT PRIOR AUTHORITY	38,198	38,198	38,198	34,243	(3,955)
Total Operations		509,149	509,149	509,149	515,182	2,533
Department: 14 - FACILITIES						
01.14.61500.00	BUILDING MAINTENANCE AND LANDSCAPING	16,500	16,500	16,500	16,500	-

Ross Valley Fire Department - 2020-2021 Proposed Budget

		2019-2020		2020-2021		
		Adpoted Budget	Revised Budget	Estimated Actual	Proposed Budget	Change
01.14.61500.18	BUILDING MAINTENANCE STATION 18	15,000	15,000	15,000	15,000	-
01.14.61500.19	BUILDING MAINTENANCE STATION 19	15,000	15,000	15,000	15,000	-
01.14.61500.20	BUILDING MAINTENANCE STATION 20	15,000	15,000	15,000	15,000	-
01.14.61500.21	BUILDING MAINTENANCE STATION 21	15,000	15,000	15,000	15,000	-
01.14.61702.00	GAS AND ELECTRIC	41,200	41,200	41,200	42,500	1,300
01.14.61703.00	WATER	7,000	7,000	7,000	7,210	210
01.14.61704.00	SEWER	2,600	2,600	2,600	2,700	100
01.14.61705.00	TELEPHONE	40,300	40,300	40,300	46,312	6,012
01.14.62206.00	JANITORIAL MAINTENANCE SUPPLIES	10,000	10,000	10,000	10,000	-
01.14.62501.00	FURNISHINGS	5,000	5,000	5,000	6,000	1,000
01.14.63040.00	APPLIANCES	5,000	5,000	5,000	5,000	-
01.14.63041.00	OFFICE EQUIPMENT	10,000	10,000	10,000	10,000	-
01.14.63042.00	EXERCISE EQUIPMENT	10,000	10,000	10,000	10,000	-
01.14.63044.00	TECHNOLOGY PURCHASES	22,400	22,400	22,400	22,400	-
Total Facilities		230,000	230,000	230,000	238,622	8,622
Department: 15 - COMMUNITY RISK REDUCTION						
01.15.60220.00	PAYROLL TAXES	-	-	-	-	-
01.15.61131.00	FIRE PREVENTION	4,600	4,600	4,600	4,600	-
01.15.62220.00	COMMUNITY EDUCATION & PREP.	8,800	8,800	8,800	8,800	-
Total Community Risk Reduction		13,400	13,400	13,400	13,400	-
Department: 25 - FLEET						
01.25.61411.00	BURN TRAILER MAINTENANCE	9,300	9,300	9,300	9,300	-
01.25.61600.00	REPAIRS VEHICLE	105,000	105,000	105,000	110,000	5,000
01.25.61601.00	VEHICLE LEASE	9,600	9,600	9,600	9,600	-
01.25.62988.00	FUEL	37,000	37,000	37,000	37,000	-
01.25.62989.00	PARTS VEHICLE	9,400	9,400	9,400	9,400	-
Total Fleet		170,300	170,300	170,300	175,300	5,000
Total Expenses		11,157,454	11,348,626	11,348,626	11,473,709	312,755
Fund: 15 - VEHICLE FUND / SCBA						
Revenue						
Department: 00 - UNDESIGNATED						
15.00.49512.00	PROCEED OF SALES	-	-	-	-	-
15.00.50000.00	OTHER FINANCING SOURCES	-	-	-	-	-
15.00.51999.00	TRANSFERS IN	312,000	312,000	312,000	264,905	(47,095)
Total Revenue		312,000	312,000	312,000	264,905	(47,095)
Expense						
Department: 00 - UNDESIGNATED						
	FIRE ENGINE PURCHASE	730,000	730,000	730,000	-	(730,000)
	FIRE ENGINE LEASE PAYMENT	154,712	154,712	154,712	154,712	-
Total Expenses		884,712	884,712	884,712	154,712	(730,000)

ROSS VALLEY FIRE DEPARTMENT

2020-2021

Fire Service Cost by Agency

	San Anselmo	Fairfax	Sleepy Hollow	Ross	Total
Base Contribution	3,637,379	2,091,066	1,148,740	2,097,349	8,974,534
Retirement Unfunded Liability	498,597	286,528	157,402		942,527
Vehicle Replacement Fund	107,366	61,723	33,908	61,908	264,905
OPEB Prior Liability	96,439	55,420	30,445		182,304
MERA Bond	18,115	10,410	5,719		34,243
Sub Total	4,357,895	2,505,148	1,376,214	2,159,257	10,398,513
Total	4,357,895	2,505,148	1,376,214	2,159,257	10,398,513
19/20 contribution	4,229,157	2,431,154	1,335,565	2,125,214	10,121,090
Change	128,738	73,994	40,649	34,043	277,423
	3.04%	3.04%	3.04%	1.60%	